



# Selkirks-Pend Oreille Transit Authority

Public Notice of Regular Board Meeting Agenda

11:00 am, Thursday, November 15, 2018

Ponderay City Hall Council Chambers, 288 Fourth St. Ponderay, ID

1. Call to Order and Roll Call
2. Public comment period for items not on the Agenda (including questions from the press)
3. Approval of Minutes
  - a. Action Item: Approve Minutes of the October 18, 2018 Authority regular meeting.
4. Financial Reports
  - a. Action Item: Accept Financial Reports for October 2018
  - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
  - a. Ridership – David Sims
  - b. Operations – David Sims
6. Committee Reports
  - a. Boundary County Service Development Committee
  - b. Bonner County Service Development Committee Update
7. Action and Discussion Items:
  - a. Action Item: Discuss Farebox Donations
  - b. Action Item: Award bus bids
  - c. Discussion Item: Mountain Route update
  - d. Discussion Item: Bus shelter update
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodations at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

## SPOT Agenda Item Summary

Meeting Date: November 15, 2018

Agenda Item: 7a

From: Colleen Culwell

Action Topic: Farebox Donations

Background: I have an idea that I would like to present to the board at our next meeting.

About a year ago I had asked about the possibility of the buses collecting food for the food bank. There seemed to be some interest in that, but nothing ever happened. I understand that logistically this would be difficult assuming that the drivers would not have anywhere to drop the items off at the end of their shift.

The idea I have involves the donation boxes. What if SPOT sponsored a local charity each month that would receive whatever donations collected for that month? We don't receive a significant amount of donations, so I don't see that it would have a huge impact on SPOT's finances. However, if people see that the funds were going towards a local cause, they might donate more. Similar to how Winter Ridge chooses various charities each month to receive your bag donations. We could randomly select the charities at each meeting for the next month, put it on our website, place a flyer on the donation box, and get some free press in the paper each month. It would mean that we would need to empty the donation boxes monthly, which we should be doing anyway.

I am a firm believer that every business needs to give back to their community. Please consider putting this on November's agenda if you think that the board might consider doing this.

Thanks,

Colleen

## SPOT Agenda Item Summary

Meeting Date: November 15, 2018

Agenda Item: 7b

From: David Sims

Action Topic: Award Bus Bids

Background: Attached is a summary of the bids received for 5 busses, including three 18 passenger busses for winter/spring delivery, and one 18 passenger bus and one 8 passenger bus for October 2019 delivery.

We are still going through the bids to make sure the vendors met the bid specifications, and we will have a recommendation for the Board at the meeting.

## Bus Bid Opening - 1 PM, November 8, 2018

Present at opening:

		Marion Johnson		David Sims				
		(3) 18+2 busses, delivery asap each	total	(1) 18+2 busses, Oct delivery each	total	(1) 8+2 busses, Oct delivery each	total	Grand Total
Vendor	<u>Lewis Bus Group</u> Addendum #1 Y Addendum #2 Y Certs Y	<u>\$80,255.00</u>	<u>\$240,765.00</u>	<u>\$80,255.00</u>	<u>\$80,255.00</u>	<u>\$75,500.00</u>	<u>\$75,500.00</u>	<u>\$396,520.00</u>
Vendor	<u>Davey Coach</u> Addendum #1 Y Addendum #2 Y Certs Y	<u>\$75,220.28</u>	<u>\$225,660.84</u>	<u>\$75,220.28</u>	<u>\$75,220.28</u>	<u>\$64,845.84</u>	<u>\$64,845.84</u>	<u>\$365,726.96</u>
Vendor	<u>Creative Bus Sales</u> Addendum #1 Y Addendum #2 Y Certs Y	<u>\$71,137.00</u>	<u>\$213,411.00</u>	<u>\$71,137.00</u>	<u>\$71,137.00</u>	<u>\$64,734.00</u>	<u>\$64,734.00</u>	<u>\$349,282.00</u>
Vendor	<u>Northwest Bus Sales</u> Addendum #1 Y Addendum #2 Y Certs Y	<u>72,452.00</u>	<u>217,356.00</u>	<u>72,452.00</u>	<u>72,452.00</u>	<u>63,955.00</u>	<u>63,955.00</u>	<u>\$353,763.00</u>