

**SPECIAL BOARD MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
June 24, 2021**

NANCY LEWIS CALLED THE MEETING TO ORDER AT 11:08 A.M.

PRESENT: Clif Warren, Colleen Culwell, David Sims, Gary Kunzeman, Nancy Lewis, Ron Smith, Shannon Pittman, Zale Palmer

Absent: Wally Cossairt

ACTION & DISCUSSION ITEMS:

- A. Action Item: Accept proposals for marketing services, social media services and website services.** The bid received from Keokee was reviewed and discussed. They were the only ones that responded to the bid request. The proposal is for social media services, marketing services, maintenance of existing website, and possible development of new website. Keokee agrees that our existing website is very nice as is. LoneTree will no longer be maintaining our website.
Motion to accept the following items in the proposal: #2 for social media; #1 for website maintenance; and #1 & #2 for marketing. Gary Kunzeman/ Clif Warren. Motion passed.
- B. Action Item: Evaluate hazard pay and wage scale for drivers.** David has been looking for additional drivers and not getting good responses to Indeed ads. Feels that we need to increase the wage schedule for existing and new employees. Presented a schedule with \$1/hour wage increase, resulting in top wage of \$18/hour before hazard pay. The current budget allows for maximum pay rate of \$18/hour.
Motion to increase wage schedule by \$1/hour effective July 1, 2021 and to extend the \$1/hour hazard pay for at least 5 years. Clif Warren/ Gary Kunzeman. Motion passed.
- C. Executive Session – Motion to enter into Executive Session Idaho code 74-206, subsection 1(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. Nancy Lewis/ Gary Kunzeman. Motion passed.**
No actions taken during executive session.
- D. Action Item: Consider Administrative Wages. Motion to increase administrative wages effective July 1, 2021 as follows: Shannon Pittman \$22/hour plus hazard pay; David Sims to return to full-time 5 day/week schedule at pay rate of \$70,000/year plus hazard pay. Clif Warren/ Nancy Lewis. Motion passed.**

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: Clif commented that Ryan Luttman, our PTAC representative, says he hears a lot of good comments about SPOT at the meetings. Getting good feedback.

Meeting adjourned 11:48 a.m.