

**MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
November 18, 2021**

NANCY LEWIS CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Clif Warren, Colleen Culwell, David Sims, Gary Kunzeman, Nancy Lewis, Ron Smith, Shannon Pittman, Zale Palmer

Absent: Wally Cossairt

Public Comment Period: No public present.

MINUTES: Approve minutes of the October 21, 2021 regular meeting as presented.

Motion to Approve: Gary Kunzeman/ Clif Warren. All in favor. Approved

FINANCIAL REPORTS:

- A. Accept Financial Reports for October. The Finance Committee reviewed the financial reports. Boundary County operating costs for October were higher than usual due to the Boundary driver taking time off. Route was handled by Sandpoint drivers and we had to pay for travel time and additional fuel to commute back and forth while he was gone.

Motion to approve financial reports: Zale Palmer/ Clif Warren. All in favor. Approved

- B. Approve payment of prepaid bills and outstanding bills.

Motion to approve payment of prepaid bills and outstanding bills: Clif Warren/ Ron Smith. All in favor. Approved

STAFF REPORTS:

Ridership: David Sims reported that ridership was up 11% overall from same period last year.

Operations: The Mountain Route will start next Friday. Schweitzer is making snow and will open for season passholders only for the first few weeks. Still having issues with Mountain buses. The CRP training scheduled for last Saturday had to be cancelled due to the instructor's son testing positive for COVID. It has been rescheduled with a new instructor. The delivery date for the new Mountain bus keeps getting pushed out, now January 2022 or later. The new route buses (2 route buses and one for Boundary County) are ready to order from Washington. The Boundary County bus should arrive around May 1, 2022 and the route buses around June 30, 2022. The ITD PSA is ready to go out in the paper. SPOT bus services were featured in the winter issue of the Sandpoint Magazine. The 5311 and 5339 grant applications for coming years have been submitted. Currently we do not have any drivers out with COVID. All drivers that had COVID have returned and are okay. Training a new route driver. Snedden to confirm whether the lost and found coin needs to be declared surplus asset. If it is, we will need to declare as surplus and conduct a sealed bid auction, with a minimum bid.

COMMITTEE REPORTS:

- A. Boundary County Service Development Committee:** Nothing to report

- B. Finance Committee Update:** Zale Palmer reported we are under budget for the first month of this fiscal year. This year's budget was built allowing for increased fuel and labor costs. The committee discussing running the fuel costs through the CARES Act funds. ITD is now requiring monthly waivers when our actual costs for the month exceed the average monthly rate of spend.

ACTION & DISCUSSION ITEMS:

- A. Consider driver wages.** David feels that our current driver rates are okay. Not recommending any changes at this time.
No action taken.

- B. Mountain Route operations and contract approval.** We have the new contract with Schweitzer for the 2021-2022 ski season. It is similar to the prior year contract with the exception of adding the extra shifts. Match fee was raised from \$65,000 to \$75,000. The contract still contains a clause that operations can be cancelled by either party due to COVID conditions.
Motion to approve the 2021-2022 Schweitzer Agreement. Clif Warren/ Gary Kunzeman. Approved.

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: None

Meeting adjourned 11:24 a.m.