



Selkirks-Pend Oreille Transit Authority

Public Notice of Regular Board Meeting Agenda

11:00 am, Thursday, April 21, 2022, SPOT Office

31656 Hwy 200, Suite 102. Ponderay, ID

Meeting ID: 850 2548 8685

Passcode: 869854

1. Call to Order and Roll Call
2. Public comment period for items not on the Agenda (including questions from the press)
3. Approval of Minutes
 - a. Action Item: Approve Minutes of the March 17, 2022 regular meeting.
 - b. Action Item: Approve Minutes of the April 8th, 2022 special meeting.
4. Financial Reports
 - a. Action Item: Accept Financial Reports for March 2022
 - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
 - a. Ridership – Shannon Pittman
 - b. Operations – Shannon Pittman
6. Committee Reports
 - a. Boundary County Service Development Committee
 - b. Finance Committee Update
7. Action and Discussion Items:
 - a. Action Item: Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
 - b. Action Item: Consider administrative staff wages
 - c. Action Item: Approve job description for Executive Director position
 - d. Action Item: Authorize advertisement for Executive Director position
 - e. Action Item: Approve hiring consultant to assist with shelter grant
 - f. Action Item: Consider FY 2022-2023 match amounts
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodations at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

**MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
March 17, 2022**

NANCY LEWIS CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Colleen Culwell, Clif Warren, David Sims, Gary Kunzeman, Nancy Lewis, Shannon Pittman, Zale Palmer

Absent: Ron Smith, Wally Cossairt

Public Comment Period: No public present.

MINUTES: Approve minutes of the February 17, 2022 regular meeting as presented.

Motion to Approve: Gary Kunzeman/ Nancy Lewis. All in favor. Approved

FINANCIAL REPORTS:

Accept Financial Reports for February. Approve payment of prepaid bills and outstanding bills.

The Finance Committee met and review the financial reports. We are still under budget even with higher fuel costs. Mountain buses have had substantial repair costs in February and March.

Motion to approve financial reports and payment of prepaid bills and outstanding bills: Zale Palmer/ Clif Warren. All in favor. Approved

STAFF REPORTS:

Ridership: David Sims reported that ridership for February was fairly good. Demand route is still strong. Fixed route is weaker, but March is showing good numbers so far. Bonners Ferry improved over January. The Mountain route remains strong. Bonners Ferry is still doing food deliveries, but only to locations in town.

Operations: David reported there are now three Mountain buses back in service. The last day of operations is April 10th with an employee day on April 11th. There is one new driver in training. Some of the Mountain route drivers are showing interest in returning as route drivers. As discussed at previous meeting, the order we placed for 3 route buses was cancelled as the manufacturer is no longer making that brand. To be discussed later in the meeting. Area On Aging is seeking applicants for the 7/22-7/26 fiscal period. We will submit a proposal. David discussed with the City of Ponderay their plans to use land they own off of Triangle Drive. There isn't any current plan and will be taken to their city council for discussion. Bonner General is no longer performing employee testing. We are sending drivers to Boundary Hospital in Bonners Ferry. Also trying out the Eagle Testing located in Sandpoint. Kaniksu Land Trust approached Clif about the possibility of getting route service to the Pine Street Woods and other local recreation areas. There is a Sandpoint Urban Transport plan being developed that SPOT will be involved in.

COMMITTEE REPORTS:

A. Boundary County Service Development Committee: Nothing to report.

B. Finance Committee Update: Discussed above.

ACTION & DISCUSSION ITEMS:

- A. Approve Double Map Contract Amendment.** Our current contract expired in February. DoubleMap, now known as TransLoc, is granting an extension to June 30, 2022. We will pay month-to-month at the same rate as the expired contract. We will need to decide in 3rd quarter if we will transition to the new system.
Motion to extend the DoubleMap contract to June 30, 2022. Clif Warren/ Gary Kunzeman. Approved.
- B. Consider FY 2022-2024 5311 grant amount.** The grant application was submitted last fall with a 20% increase. ITD stated there are less funds available statewide and \$4 million in requests over the available funds. We might get an increase in the 2024/2026 grant cycle. We can use CARES Funds for the shortfall. We need to start communicating to our partners that the match requests will increase, possibly back to their normal levels (pre-Covid).
No action taken.
- C. Consider Mountain Route Operations.** David spoke with Driggs about their operations. Trying to get more current information on how they operate.
No action taken.
- D. Consider new bus purchase options.** Route buses ordered last fall will not be delivered since the brand ordered will no longer be manufactured. Spot decided to downsize the buses due to new CDL regulations. Looking into the Endura brand for the regular route buses. The purchase price may exceed grant funds available. We can use the Technology grant for the video system and CARES Funds for the driver shields. We will have to pay any remaining difference out of match funds. Prices are scheduled to increase again in April. We are beefing up the air handling systems. The reader board, pull cord, and insta chains were eliminated from the Bonners Ferry bus. There was discussion to add back the reader board and chains. This would also make the buses more interchangeable.
Motion to proceed with the purchase of three new route buses, adding the reader board and insta chains back to the Bonners Ferry bus. Nancy Lewis/ Gary Kunzeman. Approved.

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: None

Meeting adjourned 11:48 a.m.

**SPECIAL MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
April 8, 2022**

NANCY LEWIS CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Colleen Culwell, Clif Warren, David Sims, Gary Kunzeman, Nancy Lewis, Shannon Pittman, Zale Palmer

Absent: Ron Smith, Wally Cossairt

Public Comment Period: No public present.

ACTION & DISCUSSION ITEMS:

- A. Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy of need.**
No actions taken while in Executive Session.
- B. Consider administrative staff duties.** Executive Director, David Sims, has tendered his resignation effective April 15, 2022. Discussion as to how to cover his duties for the interim period until a decision is made on how to fill his position. A meeting will be held next week to review grant statuses and assign responsibilities for the interim basis.
Motion to make Shannon Pittman the Acting Director at \$25/hour + \$1/hour hazard pay, Eric Pittman the Assistant to the Director at \$22/hour + \$1/hour hazard pay, David Sims \$35/hour consulting fee as needed, all effective April 16, 2022. Clif Warren/ Nancy Lewis. Approved.
- C. Authorize advertisement for Executive Director position.** To be discussed at the next regular board meeting. Pay scale and benefits will be researched in the meantime.
No action taken.
- D. Consider temporary board duties.** All discussed above to be handled by Shannon and Eric Pittman.
No action taken.

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: None

Meeting adjourned 11:58 a.m.

Selkirks-Pend Oreille Transit Authority
Summarized Balance Sheet
As of March 31, 2022

ASSETS	Bonner County	Boundary County	Van Pool	Total
Current Assets				
Checking/Savings	425,774.16	26,243.80	4,413.69	456,431.65
Accounts Receivable	3,428.51	1,015.35	0.00	4,443.86
Grant Funds Receivable	86,404.00	4,014.00	0.00	90,418.00
Total Other Current Assets	29,325.92	1,723.08	0.00	31,049.00
Total Current Assets	544,932.59	32,996.23	4,413.69	582,342.51
Total Fixed Assets	1,078,240.01	72,360.37	0.00	1,150,600.38
TOTAL ASSETS	1,623,172.60	105,356.60	4,413.69	1,732,942.89
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities	72,482.41	3,551.66	0.00	76,034.07
Equity	1,550,690.19	101,804.94	4,413.69	1,656,908.82
TOTAL LIABILITIES & EQUITY	1,623,172.60	105,356.60	4,413.69	1,732,942.89

3:58 PM
04/15/22
Accrual Basis

**Selkirks-Pend Oreille Transit Authority
Summary Profit & Loss Budget vs. Actual
March 2022**

	Bonner County		Boundary County		Mountain Route		Van Pool		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Income	43,498.51	40,468.91	5,029.35	4,623.65	44,884.00	21,576.83	0.00	0.00	93,411.86	66,669.39
Expenses:										
Administration	11,289.24	11,653.96	279.09	609.78	2,228.97	3,023.25	0.00	0.00	13,797.30	15,286.99
Operations	39,702.22	37,957.89	4,293.51	4,188.38	24,907.09	27,984.64	0.00	0.00	68,902.82	70,130.91
Preventative Maintenance	3,137.89	5,389.29	940.96	519.29	25,992.55	3,171.20	0.00	0.00	30,071.40	9,079.78
Total Expenses	54,129.35	55,001.14	5,513.56	5,317.45	53,128.61	34,179.09	0.00	0.00	112,771.52	94,497.68
Net Ordinary Income	-10,630.84	-14,532.23	-484.21	-693.80	-8,244.61	-12,602.26	0.00	0.00	-19,359.66	-27,828.29
Other Income/Expense	-2,820.71	-3,499.58	0.00	0.00	0.00	0.00	0.00	0.00	-2,820.71	-3,499.58
Net Income	-13,451.55	-18,031.81	-484.21	-693.80	-8,244.61	-12,602.26	0.00	0.00	-22,180.37	-31,327.87

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**Selkirks-Pend Oreille Transit Authority
Summary Profit & Loss Budget vs. Actual
October 2021 - March 2022**

	Bonner County		Boundary County		Mountain Route		Van Pool		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Income	384,146.98	619,036.80	36,979.26	39,973.65	216,535.87	519,486.81	0.00	0.00	637,662.11	1,178,497.26
Expenses:										
Administration	62,849.49	77,523.62	2,546.29	4,703.72	12,327.30	15,711.10	0.00	0.00	77,723.08	97,938.44
Operations	219,028.29	239,461.85	23,952.80	23,347.73	112,995.97	140,614.79	0.00	0.00	355,977.06	403,424.37
Preventative Maintenance	29,453.78	33,875.75	1,401.05	3,415.70	51,430.95	16,714.80	0.00	0.00	82,285.78	54,006.25
Total Expenses	311,331.56	350,861.22	27,900.14	31,467.15	176,754.22	173,040.69	0.00	0.00	515,985.92	555,369.06
Net Ordinary Income	72,815.42	268,175.58	9,079.12	8,506.50	39,781.65	346,446.12	0.00	0.00	121,676.19	623,128.20
Other Income/Expense	-4,158.98	-300,997.52	0.00	0.00	0.00	-335,000.00	0.00	0.00	-4,158.98	-635,997.52
Net Income	68,656.44	-32,821.94	9,079.12	8,506.50	39,781.65	11,446.12	0.00	0.00	117,517.21	-12,869.32

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04/15/22

Selkirks-Pend Oreille Transit Authority
Unpaid Bills Detail
As of April 15, 2022

Type	Date	Num	Open Balance
Boundary Community Hospital			
Bill	03/31/2022	March testing	75.00
Total Boundary Community Hospital			75.00
Bryson Sales & Service, Inc.			
Bill	04/06/2022	184744	48.52
Total Bryson Sales & Service, Inc.			48.52
Eagle Drug and Alcohol Testing LLC			
Bill	04/10/2022	100854	80.00
Total Eagle Drug and Alcohol Testing LLC			80.00
Keokee			
Bill	03/11/2022	62933	157.50
Bill	03/11/2022	62932	405.00
Bill	03/11/2022	62931	337.50
Bill	03/11/2022	62929	2,092.50
Total Keokee			2,992.50
TOTAL			3,196.02

Selkirks-Pend Oreille Transit Authority

Paid Bills Detail

As of April 14, 2022

	Type	Date	Num	Open Balance
5th Avenue Car Wash				
	Bill	03/31/2022	Jan&Feb washes	24.00
Total 5th Avenue Car Wash				24.00
Brown's Northside Machine & Gear, Inc.				
	Bill	04/08/2022	W46769	666.90
	Bill	04/11/2022	W46768	828.04
Total Brown's Northside Machine & Gear, Inc.				1,494.94
Coleman Oil				
	Bill	04/03/2022	CL59874	1,646.27
	Bill	04/10/2022	CL60813	4,457.62
Total Coleman Oil				6,103.89
First Bankcard				
	Bill	03/30/2022		694.01
Total First Bankcard				694.01
Goldenwest Mobility				
	Bill	04/05/2022	22913	719.40
Total Goldenwest Mobility				719.40
KG&T Septic, Inc.				
	Bill	04/05/2022	26601	130.00
Total KG&T Septic, Inc.				130.00
Les Schwab				
	Bill	04/06/2022	10800679032	669.94
Total Les Schwab				669.94
Mike White Ford of Sandpoint				
	Bill	03/25/2022	22613	17.44
	Bill	04/06/2022	23327	45.28
	Bill	04/13/2022	23463	52.73
Total Mike White Ford of Sandpoint				115.45
Mountain Ledgers				
	Bill	03/31/2022	6079	675.00
Total Mountain Ledgers				675.00
Pressure Clean Services, Inc.				
	Bill	03/26/2022	15807	430.00
	Bill	04/01/2022	15828	430.00
	Bill	04/08/2022	15847	365.00
Total Pressure Clean Services, Inc.				1,225.00
Snedden Law, P.C.				
	Bill	04/05/2022	3214	165.00
Total Snedden Law, P.C.				165.00
Spokane Testing Solutions				
	Bill	03/31/2022	11602	315.00
Total Spokane Testing Solutions				315.00
State Insurance Fund				
	Bill	04/01/2022	Installment #4	6,498.00
Total State Insurance Fund				6,498.00
TOTAL				18,829.63

Selkirks-Pend Oreille Transit Authority

Paid Bills Detail

As of April 1, 2022

	Type	Date	Num	Open Balance
Brown's Northside Machine & Gear, Inc.				
	Bill	03/16/2022	W46605	13,046.32
	Bill	03/23/2022	W46699	580.75
	Bill	03/28/2022	W46744	149.63
Total Brown's Northside Machine & Gear, Inc.				13,776.70
Coleman Oil				
	Bill	03/13/2022	CL51607	4,377.28
	Bill	03/20/2022	CL53172	4,292.17
	Bill	03/27/2022	CL54062	4,370.04
	Bill	03/31/2022	CL54750	2,577.47
Total Coleman Oil				15,616.96
Goldenwest Mobility				
	Bill	03/23/2022	22877	297.03
Total Goldenwest Mobility				297.03
Les Schwab				
	Bill	03/25/2022	72300512211	427.98
	Bill	03/28/2022	72300512563	334.97
Total Les Schwab				762.95
Mike White Ford of Sandpoint				
	Bill	03/16/2022	22946	45.28
	Bill	03/16/2022	6775	72.72
	Bill	03/23/2022	23060	45.28
	Bill	03/30/2022	23186	45.28
Total Mike White Ford of Sandpoint				208.56
Pressure Clean Services, Inc.				
	Bill	03/11/2022	15766	390.00
	Bill	03/21/2022	15789	80.00
	Bill	03/21/2022	15788	270.00
Total Pressure Clean Services, Inc.				740.00
Verizon Wireless				
	Bill	03/13/2022	9901784659	243.16
Total Verizon Wireless				243.16
Ziplay Fiber				
	Bill	03/22/2022		208.94
Total Ziplay Fiber				208.94
Ziplay Fiber - BF				
	Bill	03/13/2022		38.40
Total Ziplay Fiber - BF				38.40
TOTAL				31,892.70



2253 050362
SELKIRKS PEND OREILLE TRA
DAVID SIMS
BOX 8
31656 HIGHWAY 200
PONDERAY ID 83852-9500

First National Bank of Omaha
P.O. Box 2818
Omaha, NE 68103-2818

Account Number: 4988 6562 3253 8055
New Balance: \$694.01
Minimum Payment Due: \$35.00
Payment Due Date: April 25, 2022

Make checks payable to First National Bank of Omaha

Amount of Payment Enclosed

\$

Change of Address? If yes, please
complete reverse side.

4988656232538055 0000000003500 0000000069401

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

Business Edition® Visa®

Account Number:
4988 6562 3253 8055
Page 001 of 002



Account Summary

Previous Balance \$1,997.65
Payments -\$1,997.65
Other Credits -\$0.00
Purchases +\$694.01
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$0.00
Interest Charged +\$0.00
New Balance \$694.01

Statement Closing Date 03/30/22
Days in Billing Cycle 30

Total Credit Limit \$10,000.00
Available Credit \$9,305.00
Cash Limit \$2,000.00
Available Cash \$2,000.00



Payment Information

New Balance \$694.01
Minimum Payment Due \$35.00
Past Due Amount \$0.00
Payment Due Date April 25, 2022

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- Monitor monthly expenses

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REWARDS SUMMARY

Earn reward points everyday you earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Regular points earned this month.....668
Business Expense points earned this month.....135
Gas and Dining points earned this month.....0
Bonus points earned this month.....0
Total points earned this month.....803
Points redeemed this month.....0
Current point balance.....12,276

Points expiring on your next statement closing date0

(Points earned expire on or after 3 years from the date they are awarded. To avoid expiring your points, please redeem them before your due date listed on this statement.)

Redeem your points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. You can redeem online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Standard Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Standard Time.

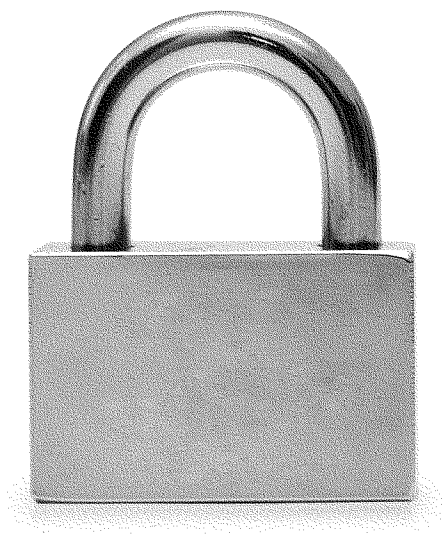


Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
3-03	3-04	24692162062100243555095 7	GOOGLE *GSUITE_spotbus cc@google.com CA	\$12.00
3-07	3-09	24943012067010188584456	THE HOME DEPOT #1810 PONDERAY ID	\$33.78
3-07	3-09	24943012067010188584282	THE HOME DEPOT #1810 PONDERAY ID	\$13.88
3-08	3-09	24692162067100600938236 7	AMZN Mktp US*1W6XIOY60 Amzn.com/bill WA	\$10.09
3-09	3-11	24943012069010191511726	THE HOME DEPOT #1810 PONDERAY ID	\$9.81

Safe & Secure

Enroll in **paperless statements** today to keep your information secure and cut down on personal information in the mail.



Account Number:
4988 6562 3253 8055
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Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
3-13	3-14	240113420720000361368812	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99
3-14	3-14	74418002073027555051533	PAYMENT - THANK YOU	\$1,997.65 (CR)
3-15	3-16	246921620741002915191717	AMZN Mktp US*1N84X3N71 Amzn.com/bill WA	\$79.98
3-26	3-28	246921620851007816509887	AMZN Mktp US*166BC2HE1 Amzn.com/bill WA	\$519.48

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	19.99% (v)	N/A	\$1,079.83	30	\$0.00
Cash Advance	25.24% (v)	N/A	\$0.00	30	\$0.00

2022 Total Year-to-Date

Total fees charged in 2022 \$0.00
Total interest charged in 2022 \$0.00

Additional Information Regarding Your Account

SERVICEMEMBERS CIVIL RELIEF ACT (SCRA)

If you are an **active duty member of the United States Military**, you may be eligible for additional benefits on your account(s) under the Servicemembers Civil Relief Act (SCRA).

For additional information regarding SCRA benefits, please call 855-868-8446 or log in to the website listed on the front of your statement and click 'Resources' for more information.

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

To ensure accuracy, please print clearly using upper-case letters and numbers only.
Please do not use Red Ink, Gel pens or Pencil.

CHANGE OF ADDRESS, PHONE, OR E-MAIL

Address	_____
Apt/Bldg#	_____
City	_____
State, ZIP	_____
Home Phone	_____
Work Phone	_____
Cell Phone	_____
E-mail Address	_____

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.

Payment Requirements: Payments must be (1) accompanied by the top portion of this billing statement; (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment; (3) made only by one check or money order with the account number listed thereon if your payment is made by mail; (4) made in U.S. Dollars; and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

Credit Limits: Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

Errors, Questions and Charges Not Recognized:

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

Liability for Unauthorized Use: If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

Information Provided to Credit Bureaus: Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.

2022	Fixed	Demand	Bonniers Ferry	Mountain Route	Total
January	3,986	365	136	20,650	25,137
February	3,795	447	187	16,777	21,206
March	4,399	538	277	12,794	18,008
April					0
May					0
June					0
July					0
August					0
September					0
October					0
November					0
December					0
TOTAL	12,180	1,350	600	50,221	64,351

2021	Fixed	Demand	Bonniers Ferry	Mountain Route	Total
January	3,334	270	111	9,300	13,015
February	3,278	311	96	7,894	11,579
March	4,345	414	111	6,715	11,585
April	3,513	331	97	1,531	5,472
May	3,949	299	69		4,317
June	3,782	375	119		4,276
July	4,420	388	169	524	5,501
August	3,965	460	139		4,564
September	3,392	459	123	3,382	7,356
October	3,471	425	190		4,086
November	3,478	429	200	562	4,669
December	3,873	401	256	14,413	18,943
TOTAL	44,800	4,562	1,680	44,321	95,363

2020	Fixed	Demand	Van Pool	Bonniers Ferry	Mountain Route	Total
January	4,869	397	258	320	18,478	24,322
February	4,820	404	226	267	13,992	19,709
March	3,463	319	182	140	6,139	10,243
April	1,702	101	0	90	0	1,893
May	2,575	164	8	86	0	2,833
June	3,103	287	94	97	0	3,581
July	3,009	387	160	123	0	3,679
August	2,933	313	140	83	0	3,469
September	3,132	314	0	118	0	3,564
October	3,152	391	0	120	0	3,663
November	2,735	293	0	119	746	3,893
December	3,213	289		85	7,241	10,828
TOTAL	38,706	3,659	1,068	1,648	46,596	91,677

2019	Fixed	Demand	Van Pool	Bonniers Ferry	Mountain Route	Total
January	4,579	439	236	271		5,525
February	3,847	373	262	215	5,963	10,660
March	4,776	443	276	253	11,583	17,331
April	4,846	452	332	257	1,699	7,586
May	4,618	446	254	245		5,563
June	4,129	381	244	256		5,010
July	4,189	460	284	249		5,182
August	7,984	389	272	225	1,594	10,464
September	4,042	401	268	230	1,269	6,210
October	4,310	457	294	239		5,300
November	4,473	395	232	226	393	5,719
December	4,806	383	212	258	13,013	18,672
TOTAL	56,599	5,019	3,166	2,924	35,514	103,222

SPOT Agenda Item Summaries

Meeting Date: April 21, 2022

Agenda Item: 7A

From: Nancy Lewis

Topic: Executive Session pursuant to Idaho Code 74-206 1(a)

Background: Chair Lewis requested that this item be added to the Agenda.

Meeting Date: April 21, 2022

Agenda Item: 7B

From: Clif Warren

Topic: Consider administrative staff wages

Background: Board to consider administrative staff wages

Meeting Date: April 21, 2022

Agenda Item: 7C

From: Shannon Pittman

Topic: Approve job description for Executive Director position

Background: Board to review and consider approval of job description for the Executive Director position. Attached is a draft of the Executive Director job description.

Meeting Date: April 21, 2022
Agenda Item: 7D
From: Shannon Pittman
Topic: Authorize advertisement for Executive Director position
Background: Board to authorize the advertisement for the Executive Director position.

Meeting Date: April 21, 2022
Agenda Item: 7E
From: Shannon Pittman
Topic: Approve hiring consultant to assist with shelter grant
Background: The current shelter project needs to be completed by 9/30/22. We recommend hiring an engineering firm to assist in this project.

Meeting Date: April 21, 2022
Agenda Item: 7F
From: Shannon Pittman
Topic: Consider FY 2022-2023 match amounts
Background: Finance Committee will be considering match amounts at their meeting this month. Attached is a match request letter for review.