

**SPECIAL MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
April 8, 2022**

NANCY LEWIS CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Colleen Culwell, Clif Warren, David Sims, Gary Kunzeman, Nancy Lewis, Shannon Pittman, Zale Palmer

Absent: Ron Smith, Wally Cossairt

Public Comment Period: No public present.

ACTION & DISCUSSION ITEMS:

- A. Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy of need.**
No actions taken while in Executive Session.
- B. Consider administrative staff duties.** Executive Director, David Sims, has tendered his resignation effective April 15, 2022. Discussion as to how to cover his duties for the interim period until a decision is made on how to fill his position. A meeting will be held next week to review grant statuses and assign responsibilities for the interim basis.
Motion to make Shannon Pittman the Acting Director at \$25/hour + \$1/hour hazard pay, Eric Pittman the Assistant to the Director at \$22/hour + \$1/hour hazard pay, David Sims \$35/hour consulting fee as needed, all effective April 16, 2022. Clif Warren/ Nancy Lewis. Approved.
- C. Authorize advertisement for Executive Director position.** To be discussed at the next regular board meeting. Pay scale and benefits will be researched in the meantime.
No action taken.
- D. Consider temporary board duties.** All discussed above to be handled by Shannon and Eric Pittman.
No action taken.

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: None

Meeting adjourned 11:58 a.m.