



## **Selkirks-Pend Oreille Transit Authority**

### **Finance Committee Meeting Minutes**

**September 14, 2022**

Present: Shannon Pittman, Colleen Culwell, Zale Palmer.

Zale Palmer called the meeting to order at 10:31 a.m.

Colleen moved to approve the minutes of the August 17, 2022, Finance Committee minutes. Shannon seconded the motion. Passed all in favor.

The August 2022 financial statements were reviewed. We were slightly over budget for fuel last month however were still under budget for the year.

Colleen said we still are using 5311 to get us through to the end of the year.

Zale motioned that we approve the financial statements for the month of August. Colleen seconded the motion. All were in favor.

Zale motioned that we add Donna Griffin to the Mountain West account and order a new Credit card. Clif and Nancy will go to the bank to get new signatures. Shannon seconded the motion. The motion passed all in favor.

Zale discussed using continued use of Anderson Brothers as our auditors for FY 21-22. All agreed that we would like to remain with Anderson Brothers at this time.

Also, discussion was entertained regarding transferring the Google, Zoom, and Indeed accounts over to Donna Griffin. This will be addressed when Donna begins her new position.

Zale motioned to adjourn the meeting. Colleen seconded. All approved.

Meeting adjourned at 10:55.