



# Selkirks-Pend Oreille Transit Authority

## Finance Committee Meeting Minutes October 19, 2022

Present: Clif Warren, Colleen Culwell, Donna Griffin, Shannon Pittman, Zale Palmer.

Donna Griffin called the meeting to order at 10:04 a.m.

Clif moved to approve the minutes of the September 14, 2022 Finance Committee minutes. Colleen seconded. Passed, all in favor.

The September, 2022 and Year-end financial statements were reviewed. Colleen commented about the lower repair bills in September, but higher for the year due to replacing three drivelines on buses and air conditioning unit repairs. Cliff noted higher labor in Boundary County due to food bank deliveries and transporting buses for service runs. Clif moved to approve the financial statements, Colleen seconded. Passed, all in favor.

Benefits packages were discussed for staff. Clif requested information from additional providers. Staff will assist in bringing additional information for consideration to the Board. Clif moved to approve that staff reach out to obtain information for the Board to approve. Colleen seconded. Passed, all in favor.

The committee considered a price increase for three buses ordered in March, 2022. Northwest Bus Sales stated that each bus will cost up to an additional \$ 15,000.00 due to increased costs for bus chassis and bus bodies. Clif moved to acquire up to three new buses. Zale seconded. Passed, all in favor.

ITD also has used buses available for acquisition. The committee discussed the opportunity to acquire 2 buses or as many as ITD would allocate to us. Clif moved to acquire 2 new buses, but more if they are available. Zale seconded. Passed, all in favor.

The committee reviewed the TransLoc/Double Map Amendment through December. The committee previously authorized Chairman Nancy Lewis to sign the Amendment, extending services through December.

The committee discussed SPOT communications. The committee briefly discussed proposals from Passio and TransLoc for services. They advised staff to compare like amenities and develop a list of desired options for consideration by the two providers and others if interested.

The committee reviewed the AAA funding bulletin. Amount of the contract is in the budget. There was no recommendation for the SPOT board.

The committee discussed financial status and considered adding Donna to the bank card and removing David. The committee recommended that the SPOT Board vote on this.

Clif moved to adjourn the meeting. Zale seconded. Passed, all in favor. The meeting was adjourned at 11:22 a.m.