



# Selkirks-Pend Oreille Transit Authority

## Finance Committee Meeting Minutes

November 16, 2022

Present: Colleen Culwell, Zale Palmer, Donna Griffin, and Shannon Pittman

Zale called the meeting to order at 10:05 a.m.

Zale moved to approve the minutes of the October 19, 2022, Finance Committee meeting. Colleen seconded. Passed, all in favor.

The October 2022 financial statements were reviewed. Colleen commented about the low financial activity level through the month. Zale noted higher cost for fuel. Zale moved to approve the financial statements; Colleen seconded. Passed, all in favor.

Donna provided an update on the cost increase of three new buses ordered in March 2022. Northwest Bus Sales updated/reduced their cost increase estimate to \$10,500.00 per bus from \$15,000.00 each. Northwest Bus Sales requested updated Purchase Orders to secure the order. Zale and Colleen recommended that we discuss this at the Board meeting. No action taken.

Donna provided an update on the used buses available from ITD. ITD allocated two 2017 buses to SPOT. The committee discussed the opportunity to acquire both buses and to drive them up from Southern Idaho as soon as they are available. They also discussed the ability to get rid of the two buses that SPOT can no longer use because they are unrepairable. Donna will continue working with ITD on ways to move them for their next stage of use.

Donna updated the committee about communications. The committee briefly discussed radio communications, tablets, and headsets. Donna will continue to follow up looking for locations for antennas and repeaters.

ITD announced a one-time funding opportunity. The Public Transportation Office is accepting applications for capital, planning and marketing projects. Funds may be used to rehabilitate and replace aging bus fleets, purchase equipment needed to maintain operations, fund marketing efforts to increase ridership and awareness of services and fund planning efforts to ensure they are continuing to meet the needs of the people of Idaho. They are calling for shovel ready projects. The committee recalled previous ideas such as building a facility with indoor garage space to work on and store vehicles. In the past the City of Ponderay had some land available, possibly for sale. No action taken.

Zale moved to adjourn the meeting. Colleen seconded. Passed, all in favor. The meeting was adjourned at 10:22 a.m.