



Selkirks-Pend Oreille Transit Authority

Public Notice of Regular Board Meeting Agenda

11:00 am, Thursday, February 16, 2023

SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID

Zoom Meeting ID: 812 4007 1960

Passcode: 760441

1. Call to Order and Roll Call
2. Public comment period for items not on the Agenda (including questions from the press)
3. Approval of Minutes
 - a. Action Item: Approve Minutes of the January 19, 2023, regular meeting.
4. Financial Reports
 - a. Action Item: Accept Financial Reports for January 2023
 - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
 - a. Ridership – Donna Griffin
 - b. Operations – Donna Griffin
6. Committee Reports
 - a. Boundary County Service Development Committee
 - b. Finance Committee Update
7. Action and Discussion Items:
 - a. Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
 - b. Action Item: Professional Legal Services
 - c. Action Item: Update Resolution 03 - Prepayment of Certain Vendors
 - i. Add Kenworth Sales
 - d. Action Item: Dispose of Two Buses
 - e. Action Item: New Fixed Route Bus Capacity Discussion
 - f. Action Item: Transloc Agreement Amendment
 - g. Action Item: Financial Considerations
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodations at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

**MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
January 19, 2023**

GARY KUNZEMAN CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Colleen Culwell, Clif Warren, Donna Griffin, Gary Kunzeman, Ron Smith, Shannon Pittman, Zale Palmer

Absent: Nancy Lewis, Wally Cossairt

Motion to accept amended agenda for January 19, 2023 regular meeting. Gary Kunzeman/ Ron Smith. All in favor. Approved.

Public Comment Period: No comments.

MINUTES: Approve minutes of the December 18, 2022 regular meeting as presented.

Motion to approve the minutes of the December 18, 2022 regular meeting. Zale Palmer/ Ron Smith. All in favor. Approved

FINANCIAL REPORTS:

Accept Financial Reports for December. Zale reported we are under budget so far this fiscal year. For the Mountain Route budget reports, use the totals by category to compare to budget since the budget was established prior to switching to contractor-based operations. **Motion to accept the financial reports for December. Zale Palmer/ Ron Smith. All in favor. Approved**

Approve payment of prepaid bills and outstanding bills.

Motion to approve the payment of prepaid bills and outstanding bills. Zale Palmer/ Ron Smith. All in favor. Approved

STAFF REPORTS:

Ridership: Donna Griffin reported that ridership is continuing to increase, especially in the para transit route. Had to run three para transit buses yesterday. The ridership numbers for 2022 far exceed the pre-Covid numbers for 2019. 2022 ridership was 36,000 higher than 2019. We are around 28,000 short of the one million ride mark. Will probably hit that mark in February 2023. Senior ridership was high for December, including the Mountain Route.

Operations: Donna Griffin reported operations are going well. There have been a lot of bus issues, especially with the Mountain Route buses. Having to use Schweitzer buses periodically. The used 2017 buses we are acquiring will be driven up next week. The mechanic will be one of the drivers bringing them back. Bus issues involve rear-ends, hubs, brakes, batteries, rotors and one transmission. Continuing to deal with issues on the new Mountain buses. Some drivers are out sick, but other drivers are covering their shifts.

COMMITTEE REPORTS:

- A. Boundary County Service Development Committee:** Ron Smith reported they are still talking about adding Monday service, but not in a rush. City of Bonners Ferry is having financial issues. Ron will help make sure the SPOT match for this year is funded.
- B. Finance Committee Update:** The financial reports were reviewed and approved. The match received last fiscal year for the new bus has been classified as deferred revenue until determination is made on acceptance of bus. The Cares Funds are being used to cover fuel and hazard pay costs. Committee discussed the new grants and Mountain bus issues. The CapEx reserve is holding well. Discussed travel arrangements for drivers going to pick up the 2017 buses.

ACTION & DISCUSSION ITEMS:

- A. Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy of need. Postponed. No action taken.**
- B. Action Item: FY 24 5339 One Time Grant Application Match Required.** Grant applications have been submitted for: 1) \$58,127 cost increase in new buses; 2) \$45,866 estimated rehab of 2017 buses; 3) \$28,850 communication equipment. Total grant request to cover \$132,842 of costs will require match funds of \$26,570. **No action taken.**
- C. Action Item: Amended Personnel Policy.** Discussed proposed changes to the personnel policy. A few minor changes were suggested for clarification purposes.
Motion to adopt the amended personnel policy with changes discussed. Ron Smith/ Zale Palmer. All in favor. Approved.
- D. Action Item: Dispose of Two Buses.** ITD has approved the disposal of two buses. The buses will be declared as surplus property and will start the process to dispose of them. ITD will be signing off on the title. If sold for more than \$5,000 each, the proceeds will have to be turned over to ITD.
No action taken.
- E. Action Item: Fixed Route, Bonner County.** The current fixed route schedules are tight, especially the green route. Drivers are working on suggestions to change the routes, also allowing time for driver breaks/change over at shift change. Also need to incorporate seasonal changes involving the Red Barn and City Beach. Trains are also causing some delays which are hard to recover from. Getting more requests for new stops that could have high ridership.
No action taken.
- F. Added Action Item: Add Donna Griffin to/as signed on bank accounts and remove David Sims from the bank accounts.** This was already discussed and approved at an October 2022 special meeting.
No action taken.

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: No comments.

Meeting adjourned 12:11 p.m.

Selkirks-Pend Oreille Transit Authority
Summarized Balance Sheet
As of January 31, 2023

ASSETS	Bonner County	Boundary County	Van Pool	Total
Current Assets				
Checking/Savings	110,786.31	12,171.13	4,413.69	127,371.13
Accounts Receivable	182,078.68	10,956.94	0.00	193,035.62
Grant Funds Receivable	150,401.00	9,750.00	0.00	160,151.00
Total Other Current Assets	196,072.42	1,866.38	0.00	197,938.80
Total Current Assets	639,338.41	34,744.45	4,413.69	678,496.55
Total Fixed Assets	1,078,240.01	72,360.37	0.00	1,150,600.38
TOTAL ASSETS	1,717,578.42	107,104.82	4,413.69	1,829,096.93
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities	132,874.34	3,150.30	0.00	136,024.64
Equity	1,584,704.08	103,954.52	4,413.69	1,693,072.29
TOTAL LIABILITIES & EQUITY	1,717,578.42	107,104.82	4,413.69	1,829,096.93

6:15 PM
02/10/23
Accrual Basis

**Selkirks-Pend Oreille Transit Authority
Summary Profit & Loss Budget vs. Actual
January 2023**

	Bonner County		Boundary County		Mountain Route		Van Pool		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Income	48,414.68	55,741.11	5,321.94	6,094.30	30,233.00	50,075.73	0.00	0.00	83,969.62	111,911.14
Expenses:										
Administration	11,781.93	13,760.26	2,200.89	609.78	2,359.97	3,023.25	0.00	0.00	16,342.79	17,393.29
Operations	38,461.49	48,322.12	3,902.15	6,516.93	32,916.61	40,093.14	0.00	0.00	75,280.25	94,932.19
Preventative Maintenance	11,758.85	7,018.00	44.29	465.45	10,046.52	19,542.14	0.00	0.00	21,849.66	27,025.59
Total Expenses	62,002.27	69,100.38	6,147.33	7,592.16	45,323.10	62,658.53	0.00	0.00	113,472.70	139,351.07
Net Ordinary Income	-13,587.59	-13,359.27	-825.39	-1,497.86	-15,090.10	-12,582.80	0.00	0.00	-29,503.08	-27,439.93
Other Income/Expense	12.90	-2,982.08	0.00	0.00	0.00	0.00	0.00	0.00	12.90	-2,982.08
Net Income	-13,574.69	-16,341.35	-825.39	-1,497.86	-15,090.10	-12,582.80	0.00	0.00	-29,490.18	-30,422.01

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**Selkirks-Pend Oreille Transit Authority
Summary Profit & Loss Budget vs. Actual
October-January 2023**

	Bonner County		Boundary County		Mountain Route		Van Pool		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Income	344,487.90	382,236.82	39,279.01	37,594.97	142,176.00	191,513.23	0.00	0.00	525,942.91	611,345.02
Expenses:										
Administration	46,181.98	56,440.98	8,763.37	3,469.16	5,346.69	9,664.60	0.00	0.00	60,292.04	69,574.74
Operations	158,206.79	199,997.97	17,709.16	23,634.45	76,537.98	91,783.88	0.00	0.00	252,453.93	315,416.30
Preventative Maintenance	40,026.42	27,431.72	3,867.44	2,411.82	16,277.10	41,780.95	0.00	0.00	60,170.96	71,624.49
Total Expenses	244,415.19	283,870.67	30,339.97	29,515.43	98,161.77	143,229.43	0.00	0.00	372,916.93	456,615.53
Net Ordinary Income	100,072.71	98,366.15	8,939.04	8,079.54	44,014.23	48,283.80	0.00	0.00	153,025.98	154,729.49
Other Income/Expense	38.02	-11,928.36	0.00	0.00	0.00	0.00	0.00	0.00	38.02	-11,928.36
Net Income	100,110.73	86,437.79	8,939.04	8,079.54	44,014.23	48,283.80	0.00	0.00	153,064.00	142,801.13

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10:40 AM

02/10/23

Selkirks-Pend Oreille Transit Authority
Unpaid Bills Detail
As of February 10, 2023

Type	Date	Num	Open Balance
Eagle Drug and Alcohol Testing LLC			
Bill	01/16/2023	100986	180.00
Total Eagle Drug and Alcohol Testing LLC			180.00
Melody Muffler			
Bill	02/08/2023	1858	110.00
Total Melody Muffler			110.00
Schweitzer Mountain Resort.			
Bill	01/31/2023	January miles	32,860.00
Total Schweitzer Mountain Resort.			32,860.00
TOTAL			33,150.00

Selkirks-Pend Oreille Transit Authority
Paid Bills Detail
As of January 27, 2023

	Type	Date	Num	Open Balance
Brown's Northside Machine & Gear, Inc.				
	Bill	01/18/2023	W48083	754.37
	Bill	01/19/2023	W48090	707.25
	Bill	01/19/2023	W48075	1,386.02
	Bill	01/20/2023	W48095	734.46
	Bill	01/23/2023	S148561	18.45
	Bill	01/24/2023	W48111	582.41
	Bill	01/25/2023	W48129	78.92
Total Brown's Northside Machine & Gear, Inc.				4,261.88
Coleman Oil				
	Bill	01/15/2023	CL46925	1,619.60
	Bill	01/22/2023	CL48484	1,544.78
Total Coleman Oil				3,164.38
Compass Mechanical Repair				
	Bill	01/25/2023	2888	876.15
Total Compass Mechanical Repair				876.15
III-A Trust				
	Bill	01/22/2023	Feb insurance	2,001.00
Total III-A Trust				2,001.00
Les Schwab				
	Bill	01/23/2023	10800736391	345.96
Total Les Schwab				345.96
Mike White Ford of Sandpoint				
	Bill	01/13/2023	28947	668.60
	Bill	01/18/2023	29105	49.94
	Bill	01/20/2023	29081	966.90
	Bill	01/25/2023	29241	49.94
Total Mike White Ford of Sandpoint				1,735.38
Pressure Clean Services, Inc.				
	Bill	01/13/2023	16516	245.00
	Bill	01/23/2023	16532	160.00
Total Pressure Clean Services, Inc.				405.00
Verizon Wireless				
	Bill	01/13/2023	9925276325	302.26
Total Verizon Wireless				302.26
Zipty Fiber - BF				
	Bill	01/13/2023		38.84
Total Zipty Fiber - BF				38.84
TOTAL				13,130.85

Selkirks-Pend Oreille Transit Authority

Paid Bills Detail

As of February 10, 2023

	Type	Date	Num	Open Balance
Brown's Northside Machine & Gear, Inc.				
	Bill	01/30/2023	S148733	44.28
	Bill	01/31/2023	W48141	224.44
Total Brown's Northside Machine & Gear, Inc.				268.72
Clyde's Towing, LLC				
	Bill	01/27/2023	27967	487.50
Total Clyde's Towing, LLC				487.50
Coleman Oil				
	Bill	01/29/2023	CL49380	2,312.32
	Bill	01/31/2023	CL49805	950.07
	Bill	02/05/2023	CL53915	1,178.81
Total Coleman Oil				4,441.20
Dycks Oil & Auto				
	Bill	01/11/2023	53644	44.29
Total Dycks Oil & Auto				44.29
First Bankcard				
	Bill	01/27/2023	David's card	38.99
	Bill	01/27/2023	Donna's card	1,316.99
Total First Bankcard				1,355.98
KG&T Septic, Inc.				
	Bill	02/07/2023	32538	140.00
Total KG&T Septic, Inc.				140.00
Mike White Ford of Sandpoint				
	Bill	02/01/2023	29355	198.94
Total Mike White Ford of Sandpoint				198.94
Mountain Ledgers				
	Bill	01/31/2023	6542	900.00
Total Mountain Ledgers				900.00
Napa Auto Parts				
	Bill	02/02/2023	128747	99.63
Total Napa Auto Parts				99.63
Pressure Clean Services, Inc.				
	Bill	01/30/2023	16549	188.00
	Bill	02/04/2023	16562	260.00
Total Pressure Clean Services, Inc.				448.00
State Insurance Fund				
	Bill	02/01/2023	Installment #3	6,390.00
Total State Insurance Fund				6,390.00
Zipty Fiber				
	Bill	01/22/2023		209.21
Total Zipty Fiber				209.21
TOTAL				14,983.47



Account Number: 4988 6562 6067 2396
New Balance: \$1,316.99
Minimum Payment Due: \$35.00
Payment Due Date: February 25, 2023

Make checks payable to First National Bank of Omaha

Amount of Payment Enclosed

\$

Change of Address? If yes, please complete reverse side.

2253 106817

SELKIRKS PEND OREILLE TRA
DONNA M GRIFFIN
31656 HIGHWAY 200
PONDERAY ID 83852-9500

First National Bank of Omaha
P.O. Box 2818
Omaha, NE 68103-2818

4988656260672396 0000000003500 0000000131699

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

Business Edition® Visa®

Account Number:
4988 6562 6067 2396
Page 001 of 002



Account Summary

Previous Balance \$495.97
Payments -\$495.97
Other Credits -\$0.00
Purchases +\$1,316.99
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$0.00
Interest Charged +\$0.00
New Balance \$1,316.99

Statement Closing Date 01/27/23
Days in Billing Cycle 30

Total Credit Limit \$10,000.00
Available Credit \$8,683.00
Cash Limit \$2,000.00
Available Cash \$2,000.00



Payment Information

New Balance \$1,316.99
Minimum Payment Due \$35.00
Past Due Amount \$0.00
Payment Due Date February 25, 2023

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REWARDS SUMMARY

Earn reward points everyday you earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Regular points earned this month.....1,296
Business Expense points earned this month.....110
Gas and Dining points earned this month.....0
Bonus points earned this month.....0
Total points earned this month.....1,406
Points redeemed this month.....0
Current point balance.....2,186

Points expiring on your next statement closing date0

(Points earned expire on or after 3 years from the date they are awarded. To avoid expiring your points, please redeem them before your due date listed on this statement.)

Redeem your points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. You can redeem online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Standard Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Standard Time.



Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
12-28	12-29	24137462363001576627928	USPS PO 1572750852 PONDERAY ID	\$3.84
12-28	12-30	24943012363010187225383	THE HOME DEPOT #1810 PONDERAY ID	\$37.98
12-29	12-30	24055232363819701412006 5	ROCK AUTO ROCKAUTO.COM WI	\$160.47
1-10	1-11	24692163010109645215811 7	Amazon.com*263RN10L3 Amzn.com/bill WA	\$29.23
1-13	1-13	74418003013027555098634	PAYMENT - THANK YOU	\$495.97 (CR)

Thank you

Thank you for your business.

Account Number:
4988 6562 6067 2396
Page 002 of 002

Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
1-12	1-17	24431063013331900876930	ALASKA AIR 0277903095268 SEATTLE WA	\$169.00
1-12	1-17	24431063013331900876948	ALASKA AIR 0277903095269 SEATTLE WA	\$169.00
1-13	1-17	24692163013101959139528 7	PRICELN*ALASKA AIRLINE 800-774-2354 CT	\$16.00
1-17	1-18	24692163017104530372572 7	AMZN Mktp US*233YA22Z3 Amzn.com/bill WA	\$469.31
1-17	1-19	24164073018105005245861	STAPLES 00105726 PONDERAY ID	\$21.98
1-25	1-26	24692163025100571354842 7	PRICELN*BEST WESTERN P 800-774-2354 CT	\$240.18

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	23.74% (v)	N/A	\$867.33	30	\$0.00
Cash Advance	28.99% (v)	N/A	\$0.00	30	\$0.00

2023 Total Year-to-Date

Total fees charged in 2023 \$0.00
Total interest charged in 2023 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

To ensure accuracy, please print clearly using upper-case letters and numbers only.
Please do not use Red Ink, Gel pens or Pencil.

CHANGE OF ADDRESS, PHONE, OR E-MAIL

Address	_____
Apt/Bldg#	_____
City	_____
State, ZIP	_____
Home Phone	_____
Work Phone	_____
Cell Phone	_____
E-mail Address	_____

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.

Payment Requirements: Payments must be (1) accompanied by the top portion of this billing statement; (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment; (3) made only by one check or money order with the account number listed thereon if your payment is made by mail; (4) made in U.S. Dollars; and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

Credit Limits: Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

Errors, Questions and Charges Not Recognized:

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

Liability for Unauthorized Use: If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

Information Provided to Credit Bureaus: Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.



2253 106433
SELKIRKS PEND OREILLE TRA
DAVID SIMS
BOX 8
31656 HIGHWAY 200
PONDERAY ID 83852-9500

First National Bank of Omaha
P.O. Box 2818
Omaha, NE 68103-2818

Account Number: 4988 6562 4202 5994
New Balance: \$38.99
Minimum Payment Due: \$35.00
Payment Due Date: February 25, 2023

Make checks payable to First National Bank of Omaha

Amount of Payment Enclosed

\$

Change of Address? If yes, please
complete reverse side.

4988656242025994 0000000003500 0000000003899

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

Business Edition® Visa®



Account Summary

Previous Balance \$137.57
Payments -\$137.57
Other Credits -\$0.00
Purchases +\$38.99
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$0.00
Interest Charged +\$0.00
New Balance \$38.99

Statement Closing Date 01/27/23
Days in Billing Cycle 30

Total Credit Limit \$10,000.00
Available Credit \$9,961.00
Cash Limit \$2,000.00
Available Cash \$2,000.00



Payment Information

New Balance \$38.99
Minimum Payment Due \$35.00
Past Due Amount \$0.00
Payment Due Date February 25, 2023

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- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

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Visit: www.card.fnbo.com

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REWARDS SUMMARY

Earn reward points everyday you earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Regular points earned this month.....24
Business Expense points earned this month.....75
Gas and Dining points earned this month.....0
Bonus points earned this month.....0
Total points earned this month.....99
Points redeemed this month.....0
Current point balance.....33,035

Points expiring on your next statement closing date0

(Points earned expire on or after 3 years from the date they are awarded. To avoid expiring your points, please redeem them before your due date listed on this statement.)

Redeem your points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. You can redeem online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Standard Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Standard Time.



Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
1-01	1-03	24803943002910005244890 7	GOOGLE*GSUITE SPOTBUS. SUPPORT.GOOGLE CA	\$24.00
1-13	1-13	74418003013027555098642	PAYMENT - THANK YOU	\$137.57 (CR)
1-14	1-17	24011343014000011624793 2	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99

Thank you

Thank you for your business.

Account Number:
4988 6562 4202 5994
Page 002 of 002

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR	Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	23.74% (v)		N/A	\$98.57	30	\$0.00
Cash Advance	28.99% (v)		N/A	\$0.00	30	\$0.00

2023 Total Year-to-Date

Total fees charged in 2023 \$0.00
Total interest charged in 2023 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

To ensure accuracy, please print clearly using upper-case letters and numbers only.
Please do not use Red Ink, Gel pens or Pencil.

CHANGE OF ADDRESS, PHONE, OR E-MAIL

Address	_____
Apt/Bldg#	_____
City	_____
State, ZIP	_____
Home Phone	_____
Work Phone	_____
Cell Phone	_____
E-mail Address	_____

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.

Payment Requirements: Payments must be (1) accompanied by the top portion of this billing statement; (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment; (3) made only by one check or money order with the account number listed thereon if your payment is made by mail; (4) made in U.S. Dollars; and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

Credit Limits: Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

Errors, Questions and Charges Not Recognized:

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

Liability for Unauthorized Use: If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

Information Provided to Credit Bureaus: Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.

SPOT Agenda Item Summaries

Meeting Date: February 16, 2023

Agenda Item: 7a.

From: Nancy Lewis

Topic: Executive Session

Background: Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Meeting Date: February 16, 2023

Agenda Item: 7b.

From: Nancy Lewis

Topic: Professional Legal Services

Background: Possible change of provider of SPOT legal services

Meeting Date: February 16, 2023

Agenda Item: 7c.

From: Donna Griffin

Topic: Update Resolution 03 - Prepayment of Certain Vendors

Background: Resolution 03 authorizing the prepayment of certain vendors needs to be updated for a new vendor we are using, Kenworth Sales.

Meeting Date: February 16, 2023

Agenda Item: 7d.

From: Donna Griffin

Topic: Disposal of Two Buses

Background: ITD released the titles of the two buses that continue to be parked at the SPOT lot. Staff plans to dispose of them as soon possible.

Meeting Date: February 16, 2023

Agenda Item: 7e.

From: Donna Griffin

Topic: New Fixed Route Bus Capacity Discussion

Background: Increase capacity of two new fixed route buses to 20 + 2

Meeting Date: February 16, 2023

Agenda Item: 7f

From: Donna Griffin

Topic: TransLoc Agreement Amendment (extension)

Background: TransLoc provides the tracking system that allows us and system users to monitor travel/location of the buses. We continue using their tracking (since July, 2022). Chairman Lewis was authorized to sign the amendment to carry us through December 2022.

Meeting Date: February 16, 2023

Agenda Item: 7g.

From: Donna Griffin

Topic: Financial Considerations

Background: Upcoming budget discussion and considerations.

SPOT Ridership

2023	Fixed	Para	Bonnors Ferry	Mountain Route	Total
23-Jan	4672	563	230	22489	27954
2023 TOTAL	4672	563	230	22489	27954

2022	Fixed	Para	Bonnors Ferry	Mountain Route	Total
22-Jan	3986	365	136	20650	25137
22-Feb	3795	447	187	16777	21206
22-Mar	4399	538	277	12794	18008
22-Apr	3639	482	189	3470	7780
22-May	3752	467	191		4410
22-Jun	3827	588	185		4600
22-Jul	4417	480	202	494	5593
22-Aug	5132	596	217		5945
22-Sep	3888	545	223	2419	7075
22-Oct	4027	509	179		4715
22-Nov	3577	498	195	1815	6085
22-Dec	3776	478	237	21208	25699
2022 TOTAL	48,215	5,993	2,418	79,627	136, 253

2021	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	3334	270	111	9300	13015
February	3278	311	96	7894	11579
March	4345	414	111	6715	11585
April	3513	331	97	1531	5472
May	3949	299	69		4317
June	3782	375	119		4276
July	4420	388	169	524	5501
August	3965	460	139		4564
September	3392	459	123	3382	7356
October	3471	425	190		4086
November	3478	429	200	562	4669
December	3873	401	256	14,413	18943
2021 TOTAL	44,800	4,562	1,680	44,321	95,363

2019	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	4579	439	271		5,289
February	3847	373	215	5963	10,398
March	4776	443	253	11583	17,055
April	4846	452	257	1699	7,254
May	4618	446	245		5,309
June	4129	381	256		4,766
July	4189	460	249		4,898
August	7984	389	225	1594	10,192
September	4042	401	230	1269	5,942
October	4310	457	239		5,006
November	4473	395	226	393	5,487
December	4806	383	258	13013	18,460
2019 TOTAL	56,599	5,019	2,924	35,514	100,056

Boundary County SPOT Ridership January 2023

DATE	MON	TUE	WED	THURS	FRI	TOTAL
1/1/2023	0	8	11	19	28	66
1/8/2023	0	19	11	18	15	63
1/15/2023	0	10	11	22	16	59
1/22/2023	0	4	8	10	11	33
1/29/2023	0	9	0	0	0	9

January Total		50	41	69	70	230
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Bonnors Ferry to Sandpoint 119

Local 111

Total 230

DATE	Rest	County	Moyie	Demand Wed-Fri Seniors	Tue/Thur Sandp't Seniors	Wed Food Bank Boxes
1/1/2023	0	9	8	37	22	12
1/8/2023	4	8	8	24	36	12
1/15/2023	0	5	9	23	32	12
1/22/2023	4	4	8	17	14	12
1/29/2023	0	2	0	0	9	0

January Total	8	28	33	101	113	48
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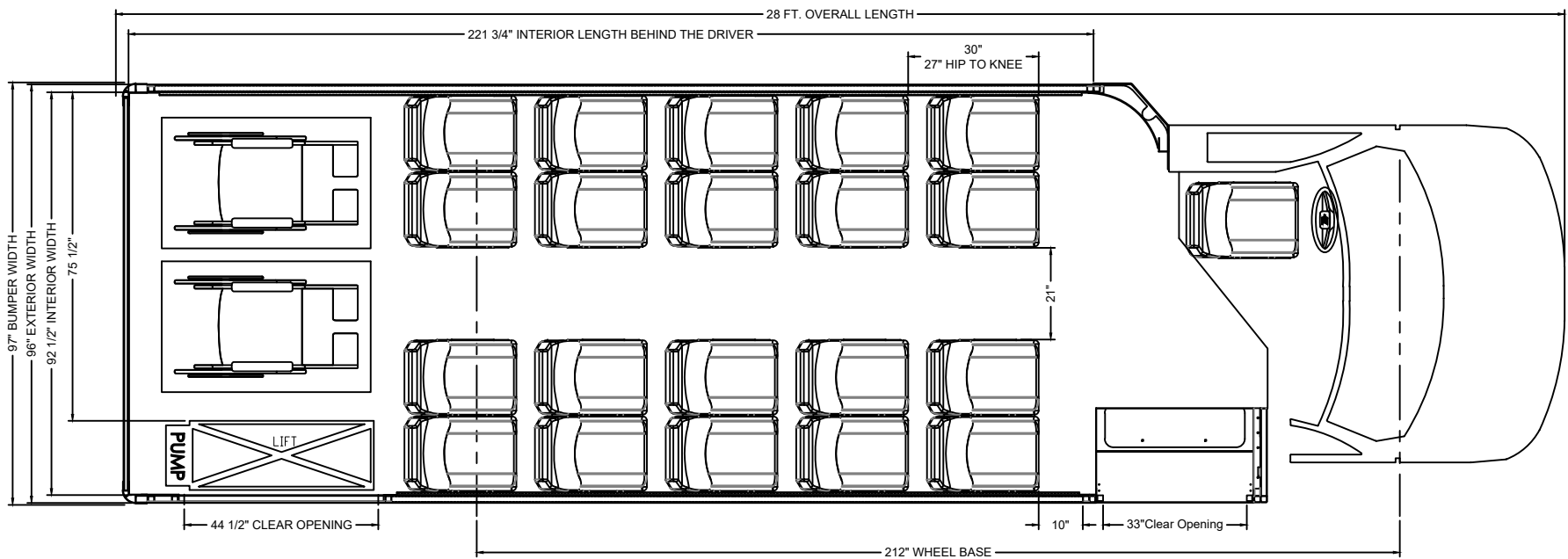
Quote


Date: 2/6/2023

Prepared By:
Northwest Bus Sales
Chris Welker
360-480-6021
chrisw@nwbus.com
33207 Pacific Highway S
Federal Way, WA 98003

Prepared For:
Selkirk Pend Orielle Transit
David Sims
208-304-2567
dsims@spotbus.org
31656 Hwy 200 Box 8
Ponderay, ID 83852

WA 06719 Spec Endera 12+2 or 13+1			
Qty	Description	Price	Extended
1	WA 06719 Spec Metro Link E450 12+2	\$66,997	\$66,997
1	Single foldaway seat	\$463	\$463
1	Level 4 cover for additional seat	\$53	\$53
-1	Double Passenger Seat, Freedman Featherweight Mid-High	\$295	-\$295
1	Double foldaway seat, Notchback	\$675	\$675
1	Gerflor Sirius (Gray) flooring in lieu of black	\$0	\$0
1	Rear emergency exit door, with window, red light, windows both sides.	\$596	\$596
2	Storage pouches for wheelchair securements	\$73	\$145
32	Additional Track per foot	\$31	\$1,000
1	Additional ceiling grab rail	\$161	\$161
1	Driver's fan	\$119	\$119
1	Stop Request - Pull Cord Chimes System	\$906	\$906
2	Stop Request - Touch Pad/Touch Tape	\$119	\$238
1	Sportworks DL2 bike rack	\$3,369	\$3,369
1	Custom paint	\$5,795	\$5,795
1	Air conditioning upgrade ~95k Roof top condenser	\$4,980	\$4,980
1	Transign Destinator Front Destination Sign	\$2,960	\$2,960
1	Destination Sign Window in Front Cap	\$281	\$281
1	Safety Vision 4 Camera System	\$4,495	\$4,495
1	Camera installation	\$0	\$0
1	Roof ventilation/escape hatch	\$390	\$390
1	HD Drivers Running Board	\$250	\$250
1	Dealer Credit for Selected Options	-\$2,000	-\$2,000
1	2023 Model Year Chassis Surcharge (Includes reduction in GPC)	\$2,500	\$2,500
1	State of Idaho GPC adjustment	\$2,250	\$2,250
1	2024 Model Year Surcharge / PPI Increase	\$15,000	\$15,000
Modifications to change to 20+2 Layout			
1	Extend Body to accommodate floorplan (28')	\$2,760	\$2,760
1	Extend wheelbase to accommodate floor plan (208/212")	\$4,361	\$4,361
-1	Double foldaway seat, Non-Retractable Belt, Notchback	\$675	-\$675
-1	Single foldaway seat, Non-Retractable Belt	\$463	-\$463
7	Level 4 cover for additional seat	\$53	\$371
5	Double Passenger Seat, Freedman Featherweight Mid-High	\$295	\$1,475
10	Underseat Retractable Seat Belts	\$80	\$800
3	Anti-Vandal Grab Handles	\$34	\$101
1990	Miles From Ottawa, OH @ \$1.30 +\$300 pickup charge		\$2,887
1	PPI Adjustment 3.27%	\$3,244	\$3,244
*Price available to State of Washington MCUA participants and agencies of states with cooperative agreements **Sales tax waived with proof of exemption Pricing subject to additional PPI increases DES Authorization and purchase order required to process order Change orders must be submitted in writing and are not official until confirmed THANK YOU FOR THE OPPORTUNITY TO EARN YOUR BUSINESS!		Price Each*	\$126,191
		Quantity	1
		Trade Allowance	\$0
		Subtotal	\$126,191
		Sales Tax**	\$0
		Licensing (Est.)	
		Total Price	\$126,191



DRAWN BRM 12-2-21							
MATERIAL -							
FINISH -		TITLE: 28SHFFWC36 - 20+2					
DIMENSIONS ARE IN INCHES TOLERANCES: FRACTIONAL +/-1/16 ANGULAR MACH+/-1 TWO PLACE DECIMAL+/- .03 THREE PLACE DECIMAL +/- .01		SIZE DWG. NO. REV					
		B 28SHFFWC36 - 20+2 -					
DO NOT SCALE DRAWING		SCALE:	NONE	WEIGHT:	-	SHEET	1 OF 1