



# Selkirks-Pend Oreille Transit Authority

## Public Notice of Regular Board Meeting Agenda

11:00 am, Thursday, April 20, 2023

SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID

Zoom Meeting ID: 825 7782 6920

Passcode: 182553

1. Call to Order and Roll Call
2. Public comment period for items not on the Agenda (including questions from the press)
3. Approval of Minutes
  - a. Action Item: Approve Minutes of the March 16, 2023, regular meeting.
4. Financial Reports
  - a. Action Item: Accept Financial Reports for March 2023
  - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
  - a. Ridership Donna Griffin
  - b. Operations Donna Griffin
    - a. Shelter grant update
      - i. Guest - Steve Holt, Eureka Institute
    - b. Mountain route buses
6. Committee Reports
  - a. Boundary County Service Development Committee
  - b. Finance Committee
    - i. Audit
7. Action and Discussion Items:
  - a. Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
  - b. Action Item: Professional legal services
  - c. Action Item: Cashflow issues
  - d. Action Item: SPOT Authority User Information and Policy
  - e. Action Item: Fixed routes
    - a. Routing
    - b. Shelters
  - f. Action Item: Vehicle rehabilitation
    - i. Spots
  - g. Action Item: Preliminary budget 2023/2024
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

**MEETING MINUTES  
SPOT**



**SELKIRK PEND OREILLE TRANSIT  
March 16, 2023**

**Nancy Lewis CALLED THE MEETING TO ORDER AT 11:00 A.M.**

**PRESENT:** Colleen Culwell, Clif Warren, Donna Griffin, Gary Kunzeman, Nancy Lewis, Ron Smith, Shannon Pittman, Zale Palmer

**Absent:** Wally Cossairt

**Public Comment Period:** No comments.

**MINUTES:** Approve minutes of the February 16, 2023 regular meeting as presented.

**Motion to approve the minutes of the February 16, 2023 regular meeting. Zale Palmer/ Ron Smith. All in favor. Approved**

**FINANCIAL REPORTS:**

Accept Financial Reports for February.

**Motion to accept the financial reports for February. Zale Palmer/ Clif Warren. All in favor. Approved**

Approve payment of prepaid bills and outstanding bills.

**Motion to approve the payment of prepaid bills and outstanding bills. Zale Palmer/ Ron Smith. All in favor. Approved**

**STAFF REPORTS:**

**Ridership:** Donna Griffin reported SPOT reached the one million ride milestone in the first few days of February 2023. Reaching this milestone is becoming a topic of conversation at other meetings. Ridership is continuing to increase. Receiving requests for services late afternoon and evenings. Ridership for February 2023 exceeded same time periods for 2022 and pre-Covid 2019.

**Operations:** Donna Griffin reported they are still looking for concrete contractors qualified to pour slabs for shelters/benches. Trying to find someone that is available in the Spring to allow time to install benches and erect shelters before next winter. There was some discussion about other potential and requested locations for shelters/benches. Continuing issues with new Mountain Route buses 34 and 35. Bryson is complaining about miles being put on these buses when they still have not been signed off on. Per Donna, most of the miles are taking them in for repairs. Bus 35 has been in Post Falls for over a month due to transmission, wiring, mud flap, bracket issues. On April 10<sup>th</sup>, buses 34 and 35 will be heading to Pasco for a scheduled one-day maintenance to resolve all issues that have been listed out for Bryson. Expect to head back with fully operational buses by end of day. There have been water in fuel issues, but seems to be narrowed down to use of a local gas station versus filling up at Coleman.

**COMMITTEE REPORTS:**

- A. Boundary County Service Development Committee:** Did not meet due to no quorum.
- B. Finance Committee Update:** The financial reports were reviewed and approved. Reviewed the preliminary budget for 2023/2024 and reviewing budget assumptions. Discussed potential match amounts for the members. So far this fiscal year, we are under budget in fuel and Mountain Route costs. Should revisit driver shirts, badges, lanyards.

**ACTION & DISCUSSION ITEMS:**

- A. Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy of need. Clif Warren/Ron Smith. No action taken. Returned to regular meeting at 11:50 am.**
- B. Action Item: Professional Legal Services. Tabled. No action taken.**
- C. Action Item: Fixed Route Routing.** Drivers are having difficulty making stops on time. There are seasonal issues on all routes. Increased ridership is also causing more time required at the stops. Discussing making one 2-hour route.  
**No action taken.**
- D. Action Item: Preliminary Budget 2023/2024.** Finance Committee is discussing raising the contributions for Sandpoint and Ponderay from \$75,000 to \$95,000 each. Also suggested raising all other matches to a total increase of \$55,000. The preliminary budget is currently short match of \$140,000, before match increases. We can incorporate Cares funding and other savings into the budget. SPOT has not increased match amounts for a number of years and also gave reduced matches during the Covid years.  
**No action taken.**

**COMMENTS FROM THE CHAIR AND BOARD MEMBERS: No comments.**

**Meeting adjourned 12:15 p.m.**

Selkirks-Pend Oreille Transit Authority  
Summarized Balance Sheet  
As of March 31, 2023

<b>ASSETS</b>	<b>Bonner County</b>	<b>Boundary County</b>	<b>Total</b>
<b>Current Assets</b>			
Checking/Savings	197,668.56	18,366.33	216,034.89
Accounts Receivable	2,003.26	1,172.98	3,176.24
Grant Funds Receivable	194,268.00	11,360.00	205,628.00
<b>Total Other Current Assets</b>	<b>194,718.62</b>	<b>1,866.38</b>	<b>196,585.00</b>
<b>Total Current Assets</b>	<b>588,658.44</b>	<b>32,765.69</b>	<b>621,424.13</b>
<b>Total Fixed Assets</b>	<b>1,078,240.01</b>	<b>72,360.37</b>	<b>1,150,600.38</b>
<b>TOTAL ASSETS</b>	<b>1,666,898.45</b>	<b>105,126.06</b>	<b>1,772,024.51</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>	<b>130,980.25</b>	<b>2,561.44</b>	<b>133,541.69</b>
<b>Equity</b>	<b>1,535,918.20</b>	<b>102,564.62</b>	<b>1,638,482.82</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,666,898.45</b>	<b>105,126.06</b>	<b>1,772,024.51</b>

**Selkirks-Pend Oreille Transit Authority  
 Summary Profit & Loss Budget vs. Actual  
 March 2023**

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Total Income</b>	44,377.26	53,761.49	4,965.98	6,039.28	23,377.00	44,186.51	72,720.24	103,987.28
<b>Expenses:</b>								
<b>Administration</b>	12,276.65	11,760.26	1,250.16	609.78	1,277.37	3,023.25	14,804.18	15,393.29
<b>Operations</b>	36,110.57	48,178.61	4,017.59	6,342.02	33,734.11	32,086.18	73,862.27	86,606.81
<b>Preventative Maintenance</b>	7,738.78	6,518.00	152.22	515.45	2,725.16	19,542.14	10,616.16	26,575.59
<b>Total Expenses</b>	56,126.00	66,456.87	5,419.97	7,467.25	37,736.64	54,651.57	99,282.61	128,575.69
<b>Net Ordinary Income</b>	-11,748.74	-12,695.38	-453.99	-1,427.97	-14,359.64	-10,465.06	-26,562.37	-24,588.41
<b>Other Income/Expense</b>	19.57	-2,982.08	0.00	0.00	0.00	0.00	19.57	-2,982.08
<b>Net Income</b>	<b>-11,729.17</b>	<b>-15,677.46</b>	<b>-453.99</b>	<b>-1,427.97</b>	<b>-14,359.64</b>	<b>-10,465.06</b>	<b>-26,542.80</b>	<b>-27,570.49</b>

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**Selkirks-Pend Oreille Transit Authority  
 Summary Profit & Loss Budget vs. Actual  
 October 2022-March 2023**

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Total Income</b>	430,774.73	492,128.58	49,039.69	49,810.92	186,938.00	282,914.84	666,752.42	824,854.34
<b>Expenses:</b>								
<b>Administration</b>	71,736.03	81,161.50	11,457.37	4,703.72	8,276.60	15,711.10	91,470.00	101,576.32
<b>Operations</b>	232,920.97	299,075.89	25,859.76	36,614.93	139,679.33	156,943.21	398,460.06	492,634.03
<b>Preventative Maintenance</b>	51,989.86	40,647.72	4,132.32	3,392.72	22,548.88	83,531.90	78,671.06	127,572.34
<b>Total Expenses</b>	356,646.86	420,885.11	41,449.45	44,711.37	170,504.81	256,186.21	568,601.12	721,782.69
<b>Net Ordinary Income</b>	74,127.87	71,243.47	7,590.24	5,099.55	16,433.19	26,728.63	98,151.30	103,071.65
<b>Other Income/Expense</b>	323.23	-17,892.52	0.00	0.00	0.00	0.00	323.23	-17,892.52
<b>Net Income</b>	<b>74,451.10</b>	<b>53,350.95</b>	<b>7,590.24</b>	<b>5,099.55</b>	<b>16,433.19</b>	<b>26,728.63</b>	<b>98,474.53</b>	<b>85,179.13</b>

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**Selkirks-Pend Oreille Transit Authority**  
**Unpaid Bills Detail**  
**As of April 14, 2023**

Type	Date	Num	Open Balance
<b>Coleman Oil</b>			
Bill	03/31/2023	CL66305	1,221.71
Bill	04/02/2023	CL70401	340.39
Bill	04/09/2023	CL71228	1,481.60
Total Coleman Oil			3,043.70
<b>Compass Mechanical Repair</b>			
Bill	03/30/2023	3145	423.59
Bill	04/03/2023	2171	1,002.68
Total Compass Mechanical Repair			1,426.27
<b>Eureka Institute</b>			
Bill	04/11/2023	557	14,332.00
Total Eureka Institute			14,332.00
<b>First Bankcard</b>			
Bill	03/28/2023		2,104.75
Bill	03/28/2023		39.99
Total First Bankcard			2,144.74
<b>Mike White Ford of Sandpoint</b>			
Bill	03/24/2023	30182	660.20
Bill	04/05/2023	30422	49.94
Bill	04/12/2023	10186	77.88
Bill	04/12/2023	30530	66.40
Total Mike White Ford of Sandpoint			854.42
<b>Mountain Ledgers</b>			
Bill	03/31/2023	6745	753.75
Total Mountain Ledgers			753.75
<b>Napa Auto Parts</b>			
Bill	04/08/2023	136391	87.12
Total Napa Auto Parts			87.12
<b>Pressure Clean Services, Inc.</b>			
Bill	03/25/2023	16671	200.00
Bill	04/01/2023	16693	160.00
Bill	04/08/2023	16709	160.00
Total Pressure Clean Services, Inc.			520.00
<b>RWC Group</b>			
Bill	04/07/2023	RA106007114:01	1,251.52
Total RWC Group			1,251.52
<b>Schweitzer Mountain Resort.</b>			
Bill	03/31/2023	March mileage	33,677.50
Total Schweitzer Mountain Resort.			33,677.50
<b>SHL CPAs PLLC (Anderson Bros)</b>			
Bill	03/31/2023	9272	292.50
Total SHL CPAs PLLC (Anderson Bros)			292.50
<b>Spokane Testing Solutions</b>			
Bill	03/31/2023	March testing	280.00
Total Spokane Testing Solutions			280.00
<b>State Insurance Fund</b>			
Bill	04/03/2023	Installment #4	6,389.00
Total State Insurance Fund			6,389.00

6:50 PM

04/14/23

**Selkirks-Pend Oreille Transit Authority**  
**Unpaid Bills Detail**  
As of April 14, 2023

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
TransLoc Bill	03/01/2023	INV0000001732	700.02
Total TransLoc			700.02
<b>TOTAL</b>			<b><u>65,752.54</u></b>



**Selkirks-Pend Oreille Transit Authority**  
**Paid Bills Detail**  
**As of March 30, 2023**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Brown's Northside Machine &amp; Gear, Inc.</b>				
	Bill	03/13/2023	W48246	302.49
	Bill	03/29/2023	W48243	326.29
Total Brown's Northside Machine & Gear, Inc.				<u>628.78</u>
<b>Coleman Oil</b>				
	Bill	03/12/2023	CL62896	1,771.49
	Bill	03/19/2023	CL64511	1,721.09
	Bill	03/26/2023	CL65412	1,666.25
Total Coleman Oil				<u>5,158.83</u>
<b>III-A Trust</b>				
	Bill	03/22/2023	April Insurance	2,001.00
Total III-A Trust				<u>2,001.00</u>
<b>Mike White Ford of Sandpoint</b>				
	Bill	03/13/2023	29932	447.00
	Bill	03/13/2023	29974	66.40
	Bill	03/13/2023	9804	78.39
	Bill	03/15/2023	30066	49.94
Total Mike White Ford of Sandpoint				<u>641.73</u>
<b>Pressure Clean Services, Inc.</b>				
	Bill	03/11/2023	16634	160.00
	Bill	03/20/2023	16652	160.00
Total Pressure Clean Services, Inc.				<u>320.00</u>
<b>RWC Group</b>				
	Bill	01/10/2023	RA106006245	875.00
Total RWC Group				<u>875.00</u>
<b>Verizon Wireless</b>				
	Bill	03/13/2023	9930053001	298.32
Total Verizon Wireless				<u>298.32</u>
<b>Zipty Fiber</b>				
	Bill	03/22/2023		217.00
Total Zipty Fiber				<u>217.00</u>
<b>Zipty Fiber - BF</b>				
	Bill	03/13/2023		38.84
Total Zipty Fiber - BF				<u>38.84</u>
<b>TOTAL</b>				<u><u><b>10,179.50</b></u></u>



Account Number: 4988 6562 6067 2396  
 New Balance: ..... \$2,104.75  
 Minimum Payment Due: ..... \$42.09  
 Payment Due Date: ..... April 25, 2023

2253 104581

SELKIRKS PEND OREILLE TRA  
 DONNA M GRIFFIN  
 31656 HIGHWAY 200  
 PONDERAY ID 83852-9500

First National Bank of Omaha  
 P.O. Box 2818  
 Omaha, NE 68103-2818

Make checks payable to First National Bank of Omaha

Amount of Payment Enclosed

\$

Change of Address? If yes, please complete reverse side.

4988656260672396 000000004209 0000000210475

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

Business Edition® Visa®

Account Number:  
 4988 6562 6067 2396  
 Page 001 of 002



### Account Summary

Previous Balance	\$306.47
Payments	-\$306.47
Other Credits	-\$96.96
Purchases	+\$2,201.71
Balance Transfers	+\$0.00
Cash Advances	+\$0.00
Fees Charged	+\$0.00
Interest Charged	+\$0.00
<b>New Balance</b>	<b>\$2,104.75</b>
Statement Closing Date	03/28/23
Days in Billing Cycle	29
Total Credit Limit	\$10,000.00
Available Credit	\$7,895.00
Cash Limit	\$2,000.00
Available Cash	\$2,000.00



### Payment Information

New Balance	\$2,104.75
Minimum Payment Due	\$42.09
Past Due Amount	\$0.00
<b>Payment Due Date</b>	<b>April 25, 2023</b>

**Manage your business expenses with convenient online access.**



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

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**Visit: [www.card.fnbo.com](http://www.card.fnbo.com)**

Remit to: First National Bank of Omaha, P.O. Box 2818, Omaha, NE 68103-2818

### REWARDS SUMMARY

Earn reward points everyday you earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Regular points earned this month	2,113
Business Expense points earned this month	-37
Gas and Dining points earned this month	0
Bonus points earned this month	0
Total points earned this month	2,076
Points redeemed this month	0
Current point balance	4,793

**Points expiring on your next statement closing date .....0**

(Points earned expire on or after 3 years from the date they are awarded. To avoid expiring your points, please redeem them before your due date listed on this statement.)

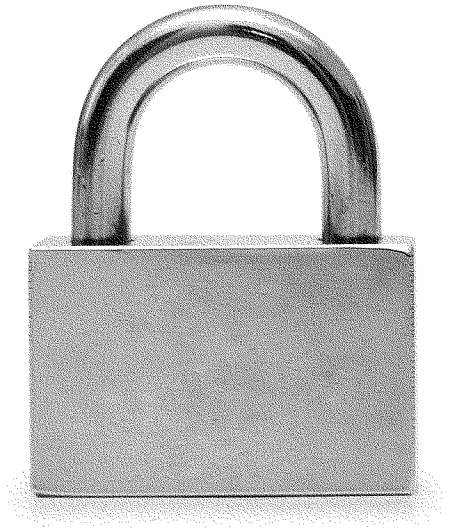
Redeem your points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. You can redeem online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Standard Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Standard Time.

### Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
2-27	2-28	24692163058101239182856 7	AMZN Mktp US*HD9BZ0482 Amzn.com/bill WA	\$394.99
2-28	3-02	24073143060900015778416 1	ABSOLUTE BUS 910-2720177 NC	\$265.00
3-03	3-06	24137463063001662358876	USPS PO 1572750852 PONDERAY ID	\$63.00
3-03	3-06	24943013063010186220576	THE HOME DEPOT #1810 PONDERAY ID	\$9.97
3-06	3-06	24692163065106699068045 7	AMZN Mktp US*H53X34UR0 Amzn.com/bill WA	\$40.96

# Safe & Secure

Enroll in **paperless statements** today to keep your information secure and cut down on personal information in the mail.



**Account Number:**  
4988 6562 6067 2396  
Page 002 of 002

## Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
3-08	3-08	746921630671082860670417	AMZN Mktp US Amzn.com/bill WA	\$40.96 (CR)
3-09	3-10	746921630681094570606997	AAV*JOINTEE/JUSTANSWER 800-240-1371 CA	\$1.00 (CR)
3-09	3-10	746921630681094570607497	AAV*ONL.JUSTANSWER.COM 800-240-1371 CA	\$55.00 (CR)
3-10	3-10	244310630690837102531307	AMAZON.COM*H50FW8Y12 AMZN AMZN.COM/BILL WA	\$83.36
3-13	3-13	74418003072027555069658	PAYMENT - THANK YOU	\$306.47 (CR)
3-16	3-17	24801973076839002217783	SANDPOINT SUPER DRUG SANDPOINT ID	\$4.23
3-16	3-20	24164073076105004069865	STAPLES 00105726 PONDERAY ID	\$48.70
3-22	3-23	24765013081726169489796	KENWORTH SALES POST FALL POST FALLS ID	\$1,291.50

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.24% (v)	N/A	\$1,226.65	29	\$0.00
Cash Advance	29.49% (v)	N/A	\$0.00	29	\$0.00

### 2023 Total Year-to-Date

Total fees charged in 2023 ..... \$0.00  
Total interest charged in 2023 ..... \$0.00

### Additional Information Regarding Your Account

#### An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

To ensure accuracy, please print clearly using upper-case letters and numbers only.  
Please do not use Red Ink, Gel pens or Pencil.

**CHANGE OF ADDRESS, PHONE, OR E-MAIL**

Address \_\_\_\_\_  
Apt/Bldg# \_\_\_\_\_  
City \_\_\_\_\_  
State, ZIP \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
E-mail Address \_\_\_\_\_

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.

**Payment Requirements:** Payments must be (1) accompanied by the top portion of this billing statement; (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment; (3) made only by one check or money order with the account number listed thereon if your payment is made by mail; (4) made in U.S. Dollars; and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

**Credit Limits:** Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

**Errors, Questions and Charges Not Recognized:**

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

**Liability for Unauthorized Use:** If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

**Information Provided to Credit Bureaus:** Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.



**Account Number:** 4988 6562 4202 5994  
**New Balance:** ..... \$39.99  
**Minimum Payment Due:** ..... \$35.00  
**Payment Due Date:** ..... April 25, 2023

2253 104172  
 SELKIRKS PEND OREILLE TRA  
 DAVID SIMS  
 BOX 8  
 31656 HIGHWAY 200  
 PONDERAY ID 83852-9500

First National Bank of Omaha  
 P.O. Box 2818  
 Omaha, NE 68103-2818

Make checks payable to First National Bank of Omaha  
 Amount of Payment Enclosed

\$

**Change of Address?** If yes, please complete reverse side.

4988656242025994 0000000003500 0000000003999

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

Business Edition® Visa®

**Account Number:**  
 4988 6562 4202 5994  
 Page 001 of 002



**Account Summary**

Previous Balance ..... \$151.23  
 Payments ..... -\$151.23  
 Other Credits ..... -\$0.00  
 Purchases ..... +\$39.99  
 Balance Transfers ..... +\$0.00  
 Cash Advances ..... +\$0.00  
 Fees Charged ..... +\$0.00  
 Interest Charged ..... +\$0.00  
**New Balance ..... \$39.99**  
 Statement Closing Date ..... 03/28/23  
 Days in Billing Cycle ..... 29

Total Credit Limit ..... \$10,000.00  
 Available Credit ..... \$9,960.00  
 Cash Limit ..... \$2,000.00  
 Available Cash ..... \$2,000.00



**Payment Information**

New Balance ..... \$39.99  
 Minimum Payment Due ..... \$35.00  
 Past Due Amount ..... \$0.00  
**Payment Due Date ..... April 25, 2023**

**Manage your business expenses with convenient online access.**



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

**Login today to explore all the online possibilities!**



**Customer Service**

Save Time and Stamps  
 by Paying Online!

**Call: Toll Free 1-800-819-4249**

(TDD Telecommunications Device for the Deaf: 1-800-925-2833)

**Visit: www.card.fnbo.com**

Remit to: First National Bank of Omaha, P.O. Box 2818, Omaha, NE 68103-2818

**REWARDS SUMMARY**

Earn reward points everyday you earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Regular points earned this month.....24  
 Business Expense points earned this month.....80  
 Gas and Dining points earned this month.....0  
 Bonus points earned this month.....0  
 Total points earned this month.....104  
 Points redeemed this month.....0  
 Current point balance.....851

**Points expiring on your next statement closing date .....0**

(Points earned expire on or after 3 years from the date they are awarded. To avoid expiring your points, please redeem them before your due date listed on this statement.)

Redeem your points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. You can redeem online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Standard Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Standard Time.



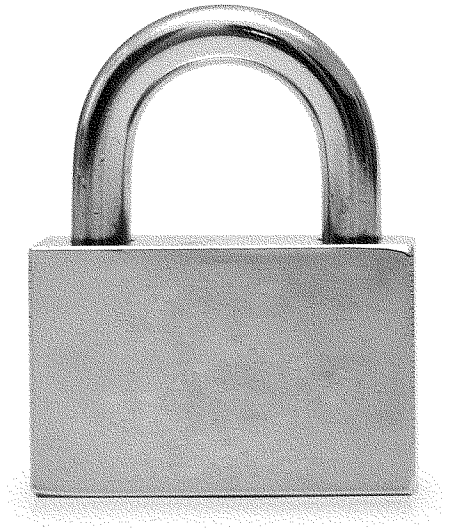
**Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
3-01	3-02	24204293060004394070134 2	GOOGLE GSUITE_spotbus.or 650-2530000 CA	\$24.00
3-13	3-13	74418003072027555069641	PAYMENT - THANK YOU	\$151.23 (CR)
3-14	3-15	24011343073000038545003 2	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$15.99

# Safe & Secure

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Enroll in **paperless statements** today to keep your information secure and cut down on personal information in the mail.



**Account Number:**  
4988 6562 4202 5994  
Page 002 of 002

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

<b>Charge Summary</b>	<b>Annual Percentage Rate (APR)</b>	<b>Special Offer or Eligible Purchase APR Expiration Date</b>	<b>Balance Subject to Interest Rate</b>	<b>Days Rate Used</b>	<b>Interest Charge</b>
Purchases	24.24% (v)	N/A	\$100.48	29	\$0.00
Cash Advance	29.49% (v)	N/A	\$0.00	29	\$0.00

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## 2023 Total Year-to-Date

Total fees charged in 2023 ..... \$0.00  
Total interest charged in 2023 ..... \$0.00

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## Additional Information Regarding Your Account

### **An Easier Way to Pay Your Bills!**

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

To ensure accuracy, please print clearly using upper-case letters and numbers only.  
Please do not use Red Ink, Gel pens or Pencil.

**CHANGE OF ADDRESS, PHONE, OR E-MAIL**

Address \_\_\_\_\_  
Apt/Bldg# \_\_\_\_\_  
City \_\_\_\_\_  
State, ZIP \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
E-mail Address \_\_\_\_\_

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.

**Payment Requirements:** Payments must be (1) accompanied by the top portion of this billing statement; (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment; (3) made only by one check or money order with the account number listed thereon if your payment is made by mail; (4) made in U.S. Dollars; and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

**Credit Limits:** Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

**Errors, Questions and Charges Not Recognized:**

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

**Liability for Unauthorized Use:** If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

**Information Provided to Credit Bureaus:** Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.

## SPOT Agenda Item Summaries

Meeting Date: April 20, 2023

Agenda Item: 7a.

From: Nancy Lewis

Topic: Executive Session

Background: Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

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Meeting Date: April 20, 2023

Agenda Item: 7b.

From: Nancy Lewis

Topic: Professional Legal Services

Background: Possible change of provider of SPOT legal services.

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Meeting Date: April 20, 2023

Agenda Item: 7c.

From: Donna Griffin

Topic: Cashflow Issue

Background: On April 17, 2023, we found out that the new 5311 grant is pending FTA approval so ITD Public Transit has not paid out reimbursements. SPOT's January and February invoices have not been paid, and we paid for two new buses, putting us in a financial crunch. ITD Public Transit staff do not know how much longer this grant will sit with FTA. We will explore and seek (finance/funding) options for the interim/an unknown period.

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Meeting Date: April 20, 2023  
Agenda Item: 7d.  
From: Donna Griffin  
Topic: SPOT Authority User Information and Policy  
Background: Review current information and discuss options for updates and implementation.

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Meeting Date: April 20, 2023  
Agenda Item: 7e.  
From: Donna Griffin  
Topic: Fixed Routes  
Background: Staff continues working on routing scenarios to accommodate access, timeliness, and driver comfort. We will also consider signs and specifications.

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Meeting Date: April 20, 2023  
Agenda Item: 7f.  
From: Donna Griffin  
Topic: Vehicle rehabilitation  
Background: Spots on buses are wearing/weathering and costly to purchase and apply. Staff seeks Board input on use.

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Meeting Date: April 20, 2023  
Agenda Item: 7g.  
From: Donna Griffin  
Topic: Preliminary budget 2023/2024  
Background: Upcoming budget discussion and considerations.

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## **SPOT Ridership**

<b>2023</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
23-Jan	4672	563	230	22489	27954
23-Feb	4200	509	204	19502	24415
23-March	4835	600	261	19601	25297
<b>2023 TOTAL</b>	<b>13,707</b>	<b>1,672</b>	<b>695</b>	<b>61,592</b>	<b>77,666</b>

<b>2022</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
22-Jan	3986	365	136	20650	25137
22-Feb	3795	447	187	16777	21206
22-Mar	4399	538	277	12794	18008
22-Apr	3639	482	189	3470	7780
22-May	3752	467	191		4410
22-Jun	3827	588	185		4600
22-Jul	4417	480	202	494	5593
22-Aug	5132	596	217		5945
22-Sep	3888	545	223	2419	7075
22-Oct	4027	509	179		4715
22-Nov	3577	498	195	1815	6085
22-Dec	3776	478	237	21208	25699
<b>2022 TOTAL</b>	<b>48,215</b>	<b>5,993</b>	<b>2,418</b>	<b>79,627</b>	<b>136, 253</b>

<b>2021</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	3334	270	111	9300	13015
February	3278	311	96	7894	11579
March	4345	414	111	6715	11585
April	3513	331	97	1531	5472
May	3949	299	69		4317
June	3782	375	119		4276
July	4420	388	169	524	5501
August	3965	460	139		4564
September	3392	459	123	3382	7356
October	3471	425	190		4086
November	3478	429	200	562	4669
December	3873	401	256	14,413	18943
<b>2021 TOTAL</b>	<b>44,800</b>	<b>4,562</b>	<b>1,680</b>	<b>44,321</b>	<b>95,363</b>

<b>2019</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	4579	439	271		5,289
February	3847	373	215	5963	10,398
March	4776	443	253	11583	17,055
April	4846	452	257	1699	7,254
May	4618	446	245		5,309
June	4129	381	256		4,766
July	4189	460	249		4,898
August	7984	389	225	1594	10,192
September	4042	401	230	1269	5,942
October	4310	457	239		5,006
November	4473	395	226	393	5,487
December	4806	383	258	13013	18,460
<b>2019 TOTAL</b>	<b>56,599</b>	<b>5,019</b>	<b>2,924</b>	<b>35,514</b>	<b>100,056</b>

# Boundary County SPOT Ridership March 2023

DATE	MON	TUE	WED	THURS	FRI	TOTAL
3/1/2023	0	0	6	13	18	37
3/5/2023	0	10	15	23	12	60
3/13/2023	0	12	13	22	15	62
3/20/2023	0	20	10	17	15	62
3/27/2023	0	17	2	13	8	40
March Total		59	46	88	68	261

**Bonnors Ferry to Sandpoint 147**

**Local 114**

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**Total 261**

DATE	Rest	County	Moyie	Demand Wed-Fri Seniors	Tue/Thur Sandp't Seniors	Wed Food Bank Boxes
3/1/2023	0	4	7	23	13	11
3/5/2023	4	6	8	27	33	13
3/13/2023	0	6	10	28	32	11
3/20/2023	0	4	9	25	37	12
3/27/2023	4	2	4	10	30	12
March Total	8	22	38	113	145	59