



Selkirks - Pend Oreille Transit Authority

Public Notice of Regular Board Meeting Agenda

11:00 am, Thursday, August 17, 2023

SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID

Zoom Meeting ID: 851 8354 2666

Passcode: 565258

1. Call to Order and Roll Call
2. Public comment period for items not on the Agenda (including questions from the press)
3. Approval of Minutes
 - a. Action Item: Approve Minutes of the July 20, 2023, regular meeting.
4. Financial Reports
 - a. Action Item: Accept Financial Reports for July 2023
 - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
 - a. Ridership
Donna Griffin
 - a. Festival at Sandpoint
 - b. Demand and Paratransit
 - b. Operations
Donna Griffin
 - a. Bus shelters, benches, and pads update
 - b. Mountain buses
 - i. Safety and Product Recalls
 - c. Grant (request) considerations
6. Committee Reports
 - a. Boundary County Service Development Committee
 - b. Finance Committee
7. Action and Discussion Items:
 - a. Action Item: SPOT Authority User Information and Policy, and Paratransit Demand Application
 - i. ITD Public Transportation Office approval
 - b. Action Item: Ponderay Neighbor Day, Saturday September 9, 2023
 - c. Action Item: Bonner County EMS REVISED SPOTBUS MOU
 - d. Action Item: Transloc agreement extension to December 2023
 - e. Action Item: Public Transportation Summit September 26-28, 2023
 - f. Action Item: Proposed budget and financial considerations
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

**MEETING MINUTES
SPOT**



**SELKIRK PEND OREILLE TRANSIT
July 20, 2023**

Nancy Lewis CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Clif Warren, Colleen Culwell, Donna Griffin, Nancy Lewis, Ron Smith, Zale Palmer

Absent: Gary Kunzeman, Shannon Pittman, Wally Cossairt

Public Comment Period: No comments.

MINUTES: Approve minutes of the June 15, 2023 regular meeting as presented.

Motion to approve the minutes of the June 15, 2023 regular meeting. Clif Warren/ Ron Smith. All in favor.

Approved

FINANCIAL REPORTS:

Accept Financial Reports for June.

Motion to accept the financial reports for June. Zale Palmer/ Clif Warren. All in favor. Approved

Approve payment of prepaid bills and outstanding bills.

Motion to approve the payment of prepaid bills and outstanding bills. Zale Palmer/ Ron Smith. All in favor.

Approved

STAFF REPORTS:

Ridership: Donna Griffin reported that ridership continues to increase. Boundary County ridership still a little lower than prior year, but up for June. Year to date ridership overall is 16,000 higher than prior year, including Mountain Route, which was 15,000 higher than prior year. Wine Fest ridership was higher than prior year, although buses still ran fairly empty.

Operations: Donna Griffin reported the drivers like their new shirts and are wearing them. Ten benches have been assembled and are awaiting installation. Staff is working with Sandpoint on the specs for the pads. The goal is to have them all done and the storage unit emptied by end of August. Still need to work with Ponderay on their pad specs. We have someone lined up to pour the pads. Sandpoint will be installing no parking signs at the stops in Sandpoint and it comes out of their budget. The Radio communications and technology grants were extended and need to be completed by September 2023, along with the micro transit grant. The MOU with Bonner County EMS has expired. Donna is working with them to have it renewed. At PTAC, Ryan Luttmann reported they are expecting increases in available funds for the next grant cycle of around \$5 million state-wide. This covers grants for 5311, 5310, 5339, and VIP. Ridership for Wine Fest this year was up from prior year. Mountain bus 34 is back after repairs. Found a bad sensor, which was replaced under warranty. Mountain buses 31 and 32 are still at RWC. Hoping to have all five mountain buses ready for coming ski season. AAA funding was decreased to \$3 per ride and no funding for senior fixed route ridership. Based on our ridership, the available funds will only cover three months.

COMMITTEE REPORTS:

- A. **Boundary County Service Development Committee:** Ron Smith and David Sims met with Boundary County to discuss the match requirements for next year and the projection for future years. Will be meeting with City of Moyie soon. Discussed adding Moyie to the Joint Powers Agreement.
- B. **Finance Committee Update:** The financial reports were reviewed and approved. Under budget around \$200,000. Reviewed and discussed latest version of the proposed budget for 2023/2024, adjusted to reflect changes in anticipated match funds from Sandpoint and AAA. Will finalize the budget next week after meeting with Bonner County. Zale Palmer and Clif Warren met with the City of Sandpoint to discuss the proposed match requirements. Their budget is already done. Jennifer suggested that we use some verifiable methodology to allocate match requirements between the members, perhaps ridership. Clif Warren asked that depreciation start being recorded in records so fixed assets can be shown at net cost instead of original cost. Colleen to follow up with CPA's.

ACTION & DISCUSSION ITEMS:

- A. **Motion to enter into Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Clif Warren/ Ron Smith.**
No action taken.
- B. **Action Item: Consider Bus Shelter Maintenance Worker duties.**
Tabled. No action taken.
- C. **Action Item: Consider a potential Operations and Safety Manager or similar position.** Shannon will be retiring in February 2024 and we need to start looking for her replacement. Consider changing the job position title from Assistant Director to Operations and Safety Manager. Need to prepare a job description before we can start advertising.
Motion to change the Assistant Director title to Operations and Safety Manager and to begin the process of hiring. Clif Warren/ Nancy Lewis. All in favor. Approved.
- D. **Consider creating a hiring committee for a potential Operations and Safety Manager or similar position.** Need to form a hiring committee.
Motion to authorize Board Chair to put together a hiring committee that will review applications and perform interviews. Clif Warren/ Zale Palmer. All in favor. Approved.
- E. **SPOT Authority User Information and Policy, and Demand Application.** The policy and applications are being revised to cover behavior issues and rules for riding buses and handling of personal belongings. Will also include protocols to follow when medical issues occur. Drafts were not distributed for review.
Tabled. No action taken.
- F. **Proposed budget and financial considerations.**
Consider Schweitzer contract renewal November 1, 2023. We need to be able to provide 5 mountain buses in order to renew the contract with Schweitzer. Still looking at 60,000 miles @ \$2.50/mile up to maximum of \$150,000 along with \$85,000 match. This should cover our costs. The current contract should max out on miles during Fall Fest.
Motion to proceed with negotiations with Schweitzer for the Mountain Route for 2023/2024 ski season. Clif Warren/ Zale Palmer. All in favor. Passed.

COMMENTS FROM THE CHAIR AND BOARD MEMBERS: No comments.

Meeting adjourned 12:18 p.m.

Selkirks-Pend Oreille Transit Authority
Summarized Balance Sheet
As of July 31, 2023

ASSETS	Bonner County	Boundary County	Total
Current Assets			
Checking/Savings	293,237.88	18,965.41	312,203.29
Accounts Receivable	3,933.33	360.00	4,293.33
Grant Funds Receivable	97,090.00	5,793.00	102,883.00
Total Other Current Assets	31,187.62	1,866.38	33,054.00
Total Current Assets	425,448.83	26,984.79	452,433.62
Total Fixed Assets	1,426,822.12	72,360.37	1,499,182.49
TOTAL ASSETS	1,852,270.95	99,345.16	1,951,616.11
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities	28,524.96	1,895.50	30,420.46
Equity	1,823,745.99	97,449.66	1,921,195.65
TOTAL LIABILITIES & EQUITY	1,852,270.95	99,345.16	1,951,616.11

Selkirks-Pend Oreille Transit Authority
Summary Profit & Loss Budget vs. Actual
July 2023

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Income	43,793.33	53,818.32	3,091.00	5,161.32	1,178.00	985.54	48,062.33	59,965.18
Expenses:								
Administration	11,752.73	11,760.26	938.53	609.78	220.12	1,189.70	12,911.38	13,559.74
Operations	37,585.11	47,764.71	2,509.90	5,124.18	56.13	58.33	40,151.14	52,947.22
Preventative Maintenance	6,830.63	7,018.00	184.53	465.45	1,218.87	0.00	8,234.03	7,483.45
Total Expenses	56,168.47	66,542.97	3,632.96	6,199.41	1,495.12	1,248.03	61,296.55	73,990.41
Net Ordinary Income	-12,375.14	-12,724.65	-541.96	-1,038.09	-317.12	-262.49	-13,234.22	-14,025.23
Other Income/Expense	-943.27	-2,982.08	-150.00	0.00	0.00	0.00	-1,093.27	-2,982.08
Net Income	-13,318.41	-15,706.73	-691.96	-1,038.09	-317.12	-262.49	-14,327.49	-17,007.31

- -

**Selkirks-Pend Oreille Transit Authority
 Summary Profit & Loss Budget vs. Actual
 October 2022-July 2023**

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Income	633,120.71	937,151.93	61,086.18	70,946.86	534,338.40	320,804.44	1,228,545.29	1,328,903.23
Expenses:								
Administration	122,192.48	128,402.54	15,111.35	7,157.84	9,937.92	21,708.60	147,241.75	157,268.98
Operations	385,993.41	493,338.82	39,041.38	57,058.17	152,866.44	174,177.42	577,901.23	724,574.41
Preventative Maintenance	83,851.43	67,899.72	4,423.85	5,804.52	32,728.53	105,740.71	121,003.81	179,444.95
Total Expenses	592,037.32	689,641.08	58,576.58	70,020.53	195,532.89	301,626.73	846,146.79	1,061,288.34
Net Ordinary Income	41,083.39	247,510.85	2,509.60	926.33	338,805.51	19,177.71	382,398.50	267,614.89
Other Income/Expense	-20,239.32	-315,438.84	-171.33	0.00	-329,382.60	0.00	-349,793.25	-315,438.84
Net Income	20,844.07	-67,927.99	2,338.27	926.33	9,422.91	19,177.71	32,605.25	-47,823.95

- (0.00)

Selkirks-Pend Oreille Transit Authority
Unpaid Bills Detail
As of August 11, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Keokee			
Bill	07/31/2023	64956	225.00
Total Keokee			225.00
Mak's Signs			
Bill	07/25/2023	128962	276.25
Total Mak's Signs			276.25
Shaky & Co.			
Bill	07/24/2023	413	33.98
Bill	07/31/2023	423	158.70
Total Shaky & Co.			192.68
TOTAL			693.93

Selkirks-Pend Oreille Transit Authority

Paid Bills Detail

As of July 28, 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Brown's Northside Machine & Gear, Inc.				
	Bill	07/25/2023	S 152953	280.34
Total Brown's Northside Machine & Gear, Inc.				<u>280.34</u>
Coleman Oil				
	Bill	07/16/2023	CP-0006007	2,029.49
	Bill	07/23/2023	CP-0007587	2,229.67
Total Coleman Oil				<u>4,259.16</u>
Goldenwest Mobility				
	Bill	05/24/2023	24182	174.40
Total Goldenwest Mobility				<u>174.40</u>
Idaho Department of Labor				
	Bill	06/30/2023	Q2 unemployment	88.72
Total Idaho Department of Labor				<u>88.72</u>
III-A Trust				
	Bill	07/22/2023		2,001.00
Total III-A Trust				<u>2,001.00</u>
Mike White Ford of Sandpoint				
	Bill	07/26/2023	32434	70.01
Total Mike White Ford of Sandpoint				<u>70.01</u>
Napa Auto Parts				
	Bill	07/22/2023	150258	112.16
Total Napa Auto Parts				<u>112.16</u>
Pressure Clean Services, Inc.				
	Bill	07/17/2023	16961	160.00
	Bill	07/21/2023	16980	160.00
Total Pressure Clean Services, Inc.				<u>320.00</u>
RWC Group				
	Bill	07/24/2023	RA106008152:01	584.01
Total RWC Group				<u>584.01</u>
Zipty Fiber - BF				
	Bill	07/13/2023		38.64
Total Zipty Fiber - BF				<u>38.64</u>
TOTAL				<u><u>7,928.44</u></u>

Selkirks-Pend Oreille Transit Authority

Paid Bills Detail

As of August 11, 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Coleman Oil				
	Bill	07/30/2023	CP-008306	2,062.07
	Bill	08/06/2023	CP-0013352	2,578.27
Total Coleman Oil				<u>4,640.34</u>
First Bankcard				
	Bill	07/27/2023		358.79
Total First Bankcard				<u>358.79</u>
Goldenwest Mobility				
	Bill	08/01/2023	24422	761.22
Total Goldenwest Mobility				<u>761.22</u>
Les Schwab				
	Bill	08/02/2023	10800771590	469.43
Total Les Schwab				<u>469.43</u>
Mike White Ford of Sandpoint				
	Bill	08/03/2023	32576	840.21
	Bill	08/09/2023	32737	107.64
Total Mike White Ford of Sandpoint				<u>947.85</u>
Mountain Ledgers				
	Bill	07/31/2023	6957	832.50
Total Mountain Ledgers				<u>832.50</u>
Pressure Clean Services, Inc.				
	Bill	07/27/2023	16998	120.00
	Bill	08/03/2023	17011	120.00
Total Pressure Clean Services, Inc.				<u>240.00</u>
Specialty Auto Glass				
	Bill	08/01/2023	I0077306	374.83
Total Specialty Auto Glass				<u>374.83</u>
Spokane Testing Solutions				
	Bill	07/24/2023	15082	180.00
Total Spokane Testing Solutions				<u>180.00</u>
Verizon Wireless				
	Bill	07/13/2023	9939572359	309.81
Total Verizon Wireless				<u>309.81</u>
ZiPLY Fiber				
	Bill	07/22/2023		267.86
Total ZiPLY Fiber				<u>267.86</u>
TOTAL				<u><u>9,382.63</u></u>



SELKIRKS PEND OREILLE TRA
 Account number ending in 2396
 Transactions for billing cycle ending 07/27/23

**CURRENT POINT
 BALANCE**

7,857

RECEIVED
 Aug 7

You earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Point activity summary for the period covered by this statement:

- 221 Regular points earned this month
- 693 Business Expense points earned this month
 - 0 Gas and Dining points earned this month
 - 0 Bonus points earned this month
- 914 Total points earned this month
- 0 Points redeemed this month
- 7,857 Current point balance

Points that will be expiring on your next statement closing date.....0

Keep using your card to increase your rewards total. The more you purchase, the more rewards you earn!

Review your Reward Terms and Conditions for details including earning, redemption, expiration, or forfeiture.

TRANSACTION DETAIL

Transactions

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
07-01	07-03	24275393183021184756114 1	NW SELF STORAGE 2075 ✓ 720-6302608 ID	\$111.15
07-01	07-03	24803943183920005224470 2	GOOGLE*GSUITE SPOTBUS ✓ CC GOOGLE.COM CA	\$24.00
07-03	07-05	24445003185400253846410	WM SUPERCENTER #2485 ✓ PONDERAY ID	\$44.67
07-03	07-05	24231683185091021778956	HABOR FREIGHT TOOLS3145 ✓ PONDERAY ID	\$24.58
07-06	07-10	24164073188105005391297	STAPLES 00105726 ✓ PONDERAY ID	\$98.47
07-13	07-14	24011343194000044380365 2	ZOOM.US 888-799-9666 ✓ WWW.ZOOM.US CA	\$15.99
07-17	07-17	74418003198027555071224	PAYMENT - THANK YOU	\$410.58 CR
07-20	07-20	24492153201745786120419 7	UBER TRIP HELP.UBER.COM ✓ CA	\$39.93

Fees Charged

Total Fees for this period \$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Balance Transfers	\$0.00
Total Interest for this Period	\$0.00

Charge Summary Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.99% (v)	NA	\$540.01	29	\$0.00

Charge Summary Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Cash Advance	30.24% (v)	NA	\$0.00	29	\$0.00

2023 Total Year-to-Date

Total Fees Charged in 2023	\$39.00
Total Interest Charged in 2023	\$57.42

Contact Information

Contact us online
card.fnbo.com

Talk To Us
1-800-819-4249
(TDD Telecommunications Device
for the Deaf: 1-800-925-2833)

Mail Payments To
FNBO
P.O. Box 2818
Omaha, NE 68103-2818

COLR602E 8110 5058 107 07 20230728 PG 2 OF 3
00096662 47977318.6 0-0 1-2



SELKIRKS PEND OREILLE TRA
 Account number ending in 2396
 For billing cycle ending 07/27/2023

New Balance
\$358.79

Minimum Payment
\$35.00

Payment Due
08/25/2023

Your Account Summary

Previous Balance	\$410.58
Payments	-\$410.58
Other Credits	\$0.00
Purchases	\$358.79
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$358.79
Statement Closing Date	07/27/23
Days in Billing Cycle	29
Total Credit Limit	\$10,000.00
Available Credit	\$9,641.00
Cash Limit	\$2,000.00
Available Cash	\$2,000.00



Your Payment Information

New Balance	\$358.79
Minimum Payment Due	\$35.00
Past Due Amount	\$0.00
Payment Due Date	08/25/2023

Manage your business expenses with convenient online access.

- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

Log in today to explore all the online possibilities!

Issued by First National Bank of Omaha (FNBO®).

Pay your bill and manage your account online at card.fnbo.com



Account Number XXXX-XXXX-XXXX-2396

New Balance	Minimum Payment	Payment Due
\$358.79	\$35.00	08/25/2023

Amount Enclosed: \$

Make checks payable to FNBO or pay online at card.fnbo.com.

SELKIRKS PEND OREILLE TRA
 DONNA M GRIFFIN
 31656 HIGHWAY 200
 PONDERAY ID 83852-9500

096662
 R207

FNBO
 P.O. Box 2818
 Omaha, NE 68103-2818



Change of Address? If yes, please complete the reverse side of the form.

4988656260672396 0000000003500 0000000035879

Payment Requirements: Payments must be (1) accompanied by the bottom portion of the first page of this billing statement; (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment; (3) made only by one check or money order with the account number listed thereon if your payment is made by mail; (4) made in U.S. Dollars; and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

Credit Limits: Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

Errors, Questions and Charges Not Recognized:

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

Liability for Unauthorized Use: If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

Information Provided to Credit Bureaus: Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.

SMBUS/ESCOM

To ensure accuracy, please print clearly using uppercase letters and numbers only.
 Please do not use red ink, a gel pen or pencil.

Cardholders can change their address and add contact information online.

Change of Address, Phone or Email

Address _____	Home Phone _____
Apt/Bldg # _____	Work Phone _____
City _____	Cell Phone _____
State, ZIP _____	Email Address _____

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.

SPOT Agenda Item Summaries

Meeting Date: August 17, 2023

Agenda Item: 7a.

From: Donna Griffin

Topic: SPOT Authority User Information and Policy, and Demand Application

Background: Review updated documents and approve for implementation.

Meeting Date: August 17, 2023

Agenda Item: 7b.

From: Donna Griffin

Topic: Ponderay Neighbor Day

Background: Sign up for a vendor space at the Ponderay Neighbor Day event taking place on Saturday, September 9, 2023

Meeting Date: August 17, 2023

Agenda Item: 7c.

From: Donna Griffin

Topic: Bonner County EMS REVISED SPOTBUS MOU

Background: The original agreement with Bonner County EMS expired. The purpose is to update the agreement for SPOT provide transportation services for the general public, special populations, and to volunteer and support personnel who are providing emergency services to designated populations affected by an emergency, disaster, or public health emergency.

Meeting Date: August 17, 2023
Agenda Item: 7d.
From: Donna Griffin
Topic: Transloc agreement extension to December 2023.
Background: To extend our agreement with Transloc/DoubleMap for existing service while we consider options for service and technology updates.

Meeting Date: August 17, 2023
Agenda Item: 7e.
From: Donna Griffin
Topic: Public Transportation Summit September 26-28, 2023
Background: The Public Transportation Summit is scheduled for September 26-28, 2023, in Boise. Board members and staff are invited to attend. We can apply for scholarships to attend the event through RTAP.

Meeting Date: August 17, 2023
Agenda Item: 7f.
From: Donna Griffin
Topic: Proposed budget and financial considerations
Background: Review the budget information to be posted and published for approval through the public hearing process.

SPOT Ridership

2023	Fixed	Para	Bonnors Ferry	Mountain Route	Total
23-Jan	4672	563	230	22489	27954
23-Feb	4200	509	204	19502	24415
23-March	4835	600	261	19601	25297
23 April	4197	477	152	4612	9438
23 May	4489	548	139	0	5176
23 June	4149	565	190	50	4,954
23 July	5986	489	129	628	7232
2023 TOTAL	32,528	3,751	1,305	66,882	104,466

2022	Fixed	Para	Bonnors Ferry	Mountain Route	Total
22-Jan	3986	365	136	20650	25137
22-Feb	3795	447	187	16777	21206
22-Mar	4399	538	277	12794	18008
22-Apr	3639	482	189	3470	7780
22-May	3752	467	191		4410
22-Jun	3827	588	185		4600
22-Jul	4417	480	202	494	5593
22-Aug	5132	596	217		5945
22-Sep	3888	545	223	2419	7075
22-Oct	4027	509	179		4715
22-Nov	3577	498	195	1815	6085
22-Dec	3776	478	237	21208	25699
2022 TOTAL	48,215	5,993	2,418	79,627	136, 253

2021	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	3334	270	111	9300	13015
February	3278	311	96	7894	11579
March	4345	414	111	6715	11585
April	3513	331	97	1531	5472
May	3949	299	69		4317
June	3782	375	119		4276
July	4420	388	169	524	5501
August	3965	460	139		4564
September	3392	459	123	3382	7356
October	3471	425	190		4086
November	3478	429	200	562	4669
December	3873	401	256	14,413	18943
2021 TOTAL	44,800	4,562	1,680	44,321	95,363

2019	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	4579	439	271		5,289
February	3847	373	215	5963	10,398
March	4776	443	253	11583	17,055
April	4846	452	257	1699	7,254
May	4618	446	245		5,309
June	4129	381	256		4,766
July	4189	460	249		4,898
August	7984	389	225	1594	10,192
2019 TOTAL	56,599	5,019	2,924	35,514	100,056

Boundary County SPOT Ridership July 2023

DATE	MON	TUE	WED	THURS	FRI	TOTAL
7/2/2023	0	0	6	18	11	35
7/9/2023	0	0	14	6	10	30
7/16/2023	0	6	10	17	9	42
7/23/2023	0	0	6	2	14	22
7/30/2023	0					0
July Total	0	6	36	43	44	129

Bonnors Ferry to Sandpoint 49

Local 80

Total 129

DATE	Sunset	Rest	County	Moyie	Demand Wed-Fri Seniors	Tue/Thur Sandp't Seniors	Wed Food Bank Boxes
7/2/2023	0	0	2	8	17	18	11
7/9/2023	1	0	0	4	24	3	11
7/16/2023	2	0	1	2	17	23	11
7/23/2023	2	0	0	6	16	2	11
7/30/2023							
July Total	5	0	3	20	74	46	44

06:48 PM
 08/11/23
 Accrual Basis

Selkirks-Pend Oreille Transit Authority
Summary Proposed Budget
October 2023 - September 2024

	Bonner County				Boundary County	Total
	Fixed	Demand	Mountain	Total		
Total Income	958,891	169,806	242,704	1,371,401	87,063	1,458,464
Expenses:						
Administration	156,075	442	24,060	180,577	8,232	188,809
Operations	429,523	137,417	150,700	717,640	63,077	780,717
Preventative Maintenance	47,129	15,678	58,327	121,134	5,682	126,816
Total Expenses	632,727	153,538	233,087	1,019,352	76,991	1,096,342
Net Ordinary Income	326,164	16,268	9,617	352,050	10,072	362,121
Other Income/Expense	-326,164	-16,268	-9,617	-352,050	-10,072	-362,121
Net Income	-0	-0	0	-0	-0	-0