



Selkirks - Pend Oreille Transit Authority

Public Notice of Finance Committee Meeting
10:00 – 11:00 a.m., Wednesday, January 17, 2023
SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID 83852

Agenda

Zoom Meeting ID: 862 8297 4409
Passcode: 685929

Call to Order and Roll Call

1. Action and Discussion Items:

- a. Action Item: Approve Minutes from November 15, 2023, Finance Committee Meeting
- b. Action Item: Review SPOT November 2023 Financial Statements
- c. Action Item: Review SPOT December 2023 Financial Statements
- d. Action Item/updated: Invest funds in an interest-bearing savings account
- e. Action Item/updates: Financial considerations

2. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.



Selkirks - Pend Oreille Transit Authority
31656 Hwy 200, Box 8
Ponderay, Idaho 83852
208-263-3774

Finance Committee Meeting Minutes – November 18, 2023

Present: Colleen Culwell, Zale Palmer, Clif Warren, Donna Griffin, and Shannon Pittman

Zale called the meeting to order at 10:00 a.m.

Zale moved to approve the minutes of the October 18, 2023, Finance Committee meeting. Clif seconded. Passed, all in favor.

The October 2023 financial statements were reviewed. Clif questioned how administrative expenses, specifically payroll, was \$700.00 over budget. Shannon worked some overtime to the tune of \$150.00. Dispatch and preventative maintenance were \$200.00 under. And Cares funding reimbursement was delayed, August and September came in the first part of November. Clif moved to approve the financial statements. Zale seconded. Passed all in favor.

The committee addressed SPOT staffing considerations for wages. After some discussion the committee recommended that the Board agree that the mechanic hourly wage = \$22.60 + \$1.00 hazard pay.

The committee talked about Schweitzer Mountain route considerations. Clif and Donna provided an update about a meeting with Schweitzer Mountain staff. Schweitzer and SPOT bus will proceed with the Mountain Route agreement and Schweitzer plans to for several years as practical. SPOT will consider this as we apply for grants.

The committee talked about other financial considerations. The buses on order are increasing in price again. Staff are exploring options. The porta pot at the fairgrounds is Temporarily) removed. SPOT drivers can use the one at the Red Barn until the Spring. The committee also talked about shelter grant spending. Donna will explore the ability to pour pads as part of the site improvements instead of placing bike racks at every site.

Clif moved to adjourn the meeting. Zale seconded the motion. Passed, all in favor. The meeting was adjourned at about 10:45 a.m.