



Selkirks - Pend Oreille Transit Authority
31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)
31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)
208-263-3774

Public Notice of Regular Board Meeting Agenda

11:00 a.m., Thursday, January 18, 2024
SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID
Zoom Meeting ID: 812 2523 0356
Passcode: 048119

1. Call to Order and Roll Call
2. Public comment period for items not on the agenda (including questions from the press)
3. Approval of Minutes
 - a. Action Item: Approve Corrected Minutes of the November 16, 2023, SPOT Board meeting.
 - b. Action Item: Approve Minutes of the December 12, 2023, Special SPOT Board meeting.
4. Financial Reports
 - a. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
 - a. Ridership Donna Griffin
 - b. Operations Donna Griffin
6. Committee Reports
 - a. Boundary County Service Development Committee
 - b. Finance Committee
7. Action and Discussion Items:
 - a. Action and Discussion Items: Discuss and approve an option for investing in an interest earning savings account.
 - b. Action Item: Approve benefits for Operations and Safety Manager
 - c. Action Item: Financial considerations
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

MEETING MINUTES
SPOT



SELKIRK PEND OREILLE TRANSIT
November 16, 2023

Nancy Lewis CALLED THE MEETING TO ORDER AT 11:00 A.M.

PRESENT: Clif Warren, Colleen Culwell, Donna Griffin, Gary Kunzeman, Nancy Lewis, Ron Smith, Shannon Pittman, Zale Palmer

Absent: Wally Cossairt

Public Comment Period: No comments.

MINUTES: Approve minutes of the October 19, 2023 regular meeting as presented.

Motion to approve the minutes of the October 19, 2023 regular meeting as presented. Zale Palmer/ Gary Kunzeman. All in favor. Approved

FINANCIAL REPORTS:

Accept Financial Reports for October.

Motion to accept the financial reports for October. Clif Warren/ Zale Palmer. All in favor. Approved

Approve payment of prepaid bills and outstanding bills.

Motion to approve payment of prepaid bills and outstanding bills. Zale Palmer/ Ron Smith. All in favor. Approved

STAFF REPORTS:

Ridership: Donna Griffin reported that ridership for the fixed route overall is on track to exceed last year's ridership. Same for the para transit. Boundary County ridership is still lower. Ridership might come out to match last year. Donna is still working on more marketing – meeting in person with groups that may utilize the service. Schweitzer is planning to open for the season November 24th.

Operations: Donna Griffin reported AAA sent a contract extension that includes \$10,500 more in funding than the original contract. Disposing of three old buses that have previously been declared surplus property. They are not worth stripping for parts. Attorney has provided a checklist to follow. Buses to be disposed of are 107, 111, 106. Received approval to install a bench at the fairgrounds. The fairgrounds is removing their porta potty that our drivers use. Drivers will be told to utilize the facilities at the Red Barn once ski season opens. Feds are requiring that we use the GTSF system to upload our fixed route stop locations into their system.

COMMITTEE REPORTS:

A. Boundary County Service Development Committee: Ron Smith reported they are watching the ridership numbers. Discussing discontinuing the Tuesday trips to Sandpoint. May possibly change it to an in-town day.