



**Selkirks - Pend Oreille Transit Authority**  
31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)  
31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)  
**208-263-3774**

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## **Public Notice of *Regular Board Meeting***

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11:00 am, Thursday, August 15, 2024  
SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID  
Zoom Meeting ID: 812 2523 0356  
Passcode: 048119

## **Agenda**

1. Call to Order and Roll Call
2. Public comment period for items not on the agenda (including questions from the press)
3. Approval of Minutes
  - a. Action Item: Approve Minutes of the July 18, 2024, SPOT Board meeting.
4. Financial Reports
  - a. Action Item: Accept Financial Reports for July 2024
  - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
  - a. Ridership
  - b. Operations
6. Committee Reports
  - a. Boundary County Service Development Committee
  - b. Finance Committee
  - c. Safety Advisory Committee
7. Action and Discussion Items:
  - a. Action/discussion Item: Public Transportation Summit September 24-26, 2024
  - b. Action/discussion Item: Ponderay Neighbor Day September 14, 2024
  - c. Action/discussion Item: Add/alter fixed route stop locations
    - a. Ponderay at Ponderay Post Office
    - b. Kootenai at Second and Boise
  - d. Fixed Routes Discussion
  - e. Action/discussion Item: Budget review and projections
    - a. Local contribution requests
  - f. Action Item: Proposed budget
    - a. Public notice posting
  - g. Action Item: Financial considerations
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

**MEETING MINUTES  
SPOT**



**SELKIRK PEND OREILLE TRANSIT  
July 18, 2024**

**Nancy Lewis CALLED THE MEETING TO ORDER AT 11:02 A.M.**

**PRESENT:** Clif Warren, Colleen Culwell, Donna Griffin, Gary Kunzeman, Nancy Lewis, Ron Smith, Wendy Trumble, Zale Palmer

**Absent:** Wally Cossairt

**Public Comment Period:** No comments.

**MINUTES:** Approve minutes of the June 20, 2024 regular meeting as corrected.

**Motion to approve the minutes of the June 20, 2024 regular meeting as corrected. Clif Warren/ Gary Kunzeman. All in favor. Approved**

**FINANCIAL REPORTS:**

Approve June 2024 financial reports.

**Motion to approve June 2024 financial reports. Zale Palmer/ Clif Warren. All in favor. Approved**

Approve payment of prepaid bills and outstanding bills.

**Motion to approve payment of prepaid bills and outstanding bills. Zale Palmer/ Clif Warren. All in favor. Approved**

**STAFF REPORTS:**

**Ridership:** Donna Griffin reported that ridership is on target to exceed last year's numbers. Boundary County reported good numbers in May and continued in June. The Hwy 200 road construction in Kootenai is causing issues with the Green Route. Wine Fest is this weekend and the Festival starts at the end of July. Expecting good numbers for the rest of July. Boundary County is planning an Art Studio Tour in September 2024 and may request service. There may be service opportunities with the Bonners Ferry Senior Center now that they have a new director. Will be at the Boundary County Fair, Bonner County Fair, and Pend Oreille Neighbor Days. PSNI clients participated in the July 4<sup>th</sup> Parade with SPOT. They have also been assisting with cleaning buses and shelters. Ridership counts per stop were reviewed showing 62.75% of ridership at stops located in Sandpoint.

**Operations:** Donna Griffin reported the ITD site review held earlier this week went well. They were also pleased that buses are taken out of service at their scheduled maintenance time and when any major issues. Staff will be working on combining/reorganizing various manual. ITD will most likely be using SPOT for their FTA audit. Videographers have been in town recording clips and interviews for the public transportation summit, which will be showcasing North Idaho providers. ITD will be holding a Board Workshop in Coeur d'Alene July 23<sup>rd</sup>.

**COMMITTEE REPORTS:**

- A. Boundary County Service Development Committee:** Ron Smith reported the director at the Senior Center was terminated and there is a new interim director. He would like to schedule a meeting with the new director and Donna and Ron to discuss service opportunities. They are planning to bring back activities at the center.
- B. Finance Committee:** Zale reported the financial reports for June were reviewed and approved. New buses will be arriving around October – December 2024. Open grants were reviewed. A budget workshop will be held at the SPOT office on Friday July 26<sup>th</sup> at 11am. Match commitments received to date were reviewed. Suggest that maintenance be deferred as much as possible until the new buses arrive.
- C. Safety Advisory Committee:** Nothing to report.

**ACTION & DISCUSSION ITEMS:**

- A. Action Item: Grants**

Letters should be arriving soon documenting that our grant requests for the coming grant cycle were awarded. ITD confirmed we can use CARES grant for radios to replace the cell phones. The planning grant will be used to research feasibility of combination fixed route/microtransit service. We are planning to dispose of the mountain buses and replace them with new ones that are not rear engine models. Might already have buyers for the existing buses.

**No action taken.**
- B. Action Item: Budget requests and projects: Local contribution requests**

Need partners to step up their match commitments in order to use all grant funds awarded. Partners have been requesting data on ridership by stop.

**No action taken.**
- C. Action Item: Signers - Mountain West Bank**

The money market account has been transferred into a new savings account.

**Motion to approve Nancy Lewis and Donna Griffin as the signers on the new savings account at Mountain West Bank. Clif Warren/ Zale Palmer. All in favor. Approved.**
- D. Action Item: Transloc/Doublemap agreement**

We need to extend the Transloc agreement through December 2024 until the Paseo system is available.

**Motion to sign the Transloc agreement extending the service through December 2024. Clif Warren/ Ron Smith. All in favor. Approved.**
- E. Financial considerations**

None

**COMMENTS FROM THE CHAIR AND BOARD MEMBERS:** Clif commented that ITD was very complimentary of Wendy. GREAT JOB, WENDY!

**Meeting adjourned 12:15 p.m.**

Selkirks-Pend Oreille Transit Authority  
Summarized Balance Sheet  
As of July 31, 2024

ASSETS	Bonner County	Boundary County	Total
Current Assets			
Checking/Savings	261,552.68	23,656.42	285,209.10
Accounts Receivable	4,500.00	0.00	4,500.00
Grant Funds Receivable	221,730.41	12,034.00	233,764.41
Total Other Current Assets	45,272.33	3,078.67	48,351.00
Total Current Assets	533,055.42	38,769.09	571,824.51
Total Fixed Assets	1,460,947.78	72,360.37	1,533,308.15
<b>TOTAL ASSETS</b>	<b>1,994,003.20</b>	<b>111,129.46</b>	<b>2,105,132.66</b>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities	40,373.54	2,451.37	42,824.91
Equity	1,953,629.66	108,678.09	2,062,307.75
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,994,003.20</b>	<b>111,129.46</b>	<b>2,105,132.66</b>

**Selkirks-Pend Oreille Transit Authority  
 Summary Profit & Loss Budget vs. Actual  
 July 2024**

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Total Income</b>	56,695.00	46,493.32	2,696.00	4,703.94	854.00	984.42	60,245.00	52,181.68
<b>Expenses:</b>								
<b>Administration</b>	19,248.12	12,143.12	503.12	597.65	230.81	1,188.30	19,982.05	13,929.07
<b>Operations</b>	42,814.52	45,771.96	3,585.23	5,390.38	57.36	58.33	46,457.11	51,220.67
<b>Preventative Maintenance</b>	11,709.06	5,507.23	521.78	373.50	686.35	0.00	12,917.19	5,880.73
<b>Total Expenses</b>	73,771.70	63,422.31	4,610.13	6,361.53	974.52	1,246.63	79,356.35	71,030.47
<b>Net Ordinary Income</b>	-17,076.70	-16,928.99	-1,914.13	-1,657.59	-120.52	-262.21	-19,111.35	-18,848.79
<b>Other Income/Expense</b>	64.57	0.00	0.00	0.00	0.00	0.00	64.57	0.00
<b>Net Income</b>	<b>-17,012.13</b>	<b>-16,928.99</b>	<b>-1,914.13</b>	<b>-1,657.59</b>	<b>-120.52</b>	<b>-262.21</b>	<b>-19,046.78</b>	<b>-18,848.79</b>

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**Selkirks-Pend Oreille Transit Authority  
 Summary Profit & Loss Budget vs. Actual  
 October 2023 - July 2024**

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Total Income</b>	752,305.06	907,112.37	53,541.00	70,924.92	240,002.59	246,595.40	1,045,848.65	1,224,632.69
<b>Expenses:</b>								
<b>Administration</b>	150,267.17	132,231.23	9,588.08	7,036.50	3,358.70	21,683.40	163,213.95	160,951.13
<b>Operations</b>	412,288.40	474,284.88	33,659.37	59,895.17	147,764.64	150,583.34	593,712.41	684,763.39
<b>Preventative Maintenance</b>	106,229.94	52,612.20	3,300.91	4,885.08	66,973.85	58,327.08	176,504.70	115,824.36
<b>Total Expenses</b>	668,785.51	659,128.31	46,548.36	71,816.75	218,097.19	230,593.82	933,431.06	961,538.88
<b>Net Ordinary Income</b>	83,519.55	247,984.06	6,992.64	-891.83	21,905.40	16,001.58	112,417.59	263,093.81
<b>Other Income/Expense</b>	-36,911.48	-304,850.33	-228.83	0.00	0.00	-9,616.67	-37,140.31	-314,467.00
<b>Net Income</b>	<b>46,608.07</b>	<b>-56,866.27</b>	<b>6,763.81</b>	<b>-891.83</b>	<b>21,905.40</b>	<b>6,384.91</b>	<b>75,277.28</b>	<b>-51,373.19</b>

- (0.00)

## Selkirks-Pend Oreille Transit Authority

### Paid Bills Detail

As of July 30, 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Coleman Oil</b>				
	Bill	07/21/2024	CP-0151170	2,025.18
	Bill	07/28/2024	CP-0152340	2,280.29
Total Coleman Oil				<u>4,305.47</u>
<b>Elite Tire &amp; Suspension</b>				
	Bill	07/16/2024	142311	175.00
Total Elite Tire & Suspension				<u>175.00</u>
<b>Goldenwest Mobility</b>				
	Bill	07/01/2024	25522	481.78
	Bill	07/08/2024	25531	185.30
Total Goldenwest Mobility				<u>667.08</u>
<b>Gription Tire Pros</b>				
	Bill	07/15/2024	66597	1,952.84
Total Gription Tire Pros				<u>1,952.84</u>
<b>Idaho Department of Labor</b>				
	Bill	06/30/2024	2024/2	10.33
Total Idaho Department of Labor				<u>10.33</u>
<b>III-A Trust</b>				
	Bill	07/22/2024	Aug insurance	2,074.00
Total III-A Trust				<u>2,074.00</u>
<b>KG&amp;T Septic, Inc.</b>				
	Bill	06/24/2024	43308	145.00
	Bill	07/22/2024	44346	145.00
Total KG&T Septic, Inc.				<u>290.00</u>
<b>Mike White Ford of CDA</b>				
	Credit	07/02/2024	40394	-63.11
	Credit	07/11/2024	40738	-16.59
	Bill	07/09/2024	40593	298.48
	Bill	07/12/2024	40623	1,211.84
	Bill	07/16/2024	40790	248.00
	Bill	07/24/2024	40941	150.10
Total Mike White Ford of CDA				<u>1,828.72</u>
<b>Napa Auto Parts</b>				
	Credit	07/19/2024	193088	-81.00
	Bill	07/18/2024	193001	488.22
	Bill	07/22/2024	193534	79.71
Total Napa Auto Parts				<u>486.93</u>
<b>Pressure Clean Services, Inc.</b>				
	Bill	07/12/2024	17821	80.00
	Bill	07/19/2024	17840	200.00
	Bill	07/26/2024	17855	160.00
Total Pressure Clean Services, Inc.				<u>440.00</u>

**Selkirks-Pend Oreille Transit Authority**  
**Paid Bills Detail**  
As of July 30, 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Verizon Wireless</b>				
	Bill	07/13/2024	9968978822	300.71
Total Verizon Wireless				<u>300.71</u>
<b>Zipty Fiber - BF</b>				
	Bill	07/13/2024		38.95
Total Zipty Fiber - BF				<u>38.95</u>
<b>TOTAL</b>				<u><u>12,570.03</u></u>



**Selkirks-Pend Oreille Transit Authority**  
**Paid Bills Detail**  
**As of August 8, 2024**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Coleman Oil</b>				
	Bill	07/14/2024	CP-0149283	1,886.22
	Bill	07/31/2024	CP-0156108	882.77
	Bill	08/04/2024	CP-0158497	1,420.40
Total Coleman Oil				<u>4,189.39</u>
<b>First Bankcard</b>				
	Bill	07/26/2024		516.87
Total First Bankcard				<u>516.87</u>
<b>Mike White Ford of CDA</b>				
	Credit	07/25/2024	41045	-70.36
	Bill	06/17/2024	15141	70.36
	Bill	07/03/2024	40184	1,195.86
	Bill	07/31/2024	41141	58.87
	Bill	08/05/2024	41265	51.10
	Bill	08/06/2024	41278	58.87
Total Mike White Ford of CDA				<u>1,364.70</u>
<b>Mountain Ledgers</b>				
	Bill	07/31/2024	7628	1,175.00
Total Mountain Ledgers				<u>1,175.00</u>
<b>Pressure Clean Services, Inc.</b>				
	Bill	08/02/2024	17873	80.00
Total Pressure Clean Services, Inc.				<u>80.00</u>
<b>ZiPLY Fiber</b>				
	Bill	07/22/2024		291.82
Total ZiPLY Fiber				<u>291.82</u>
<b>TOTAL</b>				<u><u><b>7,617.78</b></u></u>

**Selkirks-Pend Oreille Transit Authority**  
**Unpaid Bills Detail**  
**As of August 8, 2024**

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Eagle Drug and Alcohol Testing LLC</b>			
Bill	07/14/2024	1011234	155.00
Total Eagle Drug and Alcohol Testing LLC			155.00
<b>SHL CPAs PLLC (Alpine Summit CPAs)</b>			
Bill	07/31/2024	12171	2,500.00
Total SHL CPAs PLLC (Alpine Summit CPAs)			2,500.00
<b>TOTAL</b>			<b><u>2,655.00</u></b>



**SELKIRKS PEND OREILLE TRA**  
 Account number ending in 2396  
 For billing cycle ending 07/26/2024

New Balance	Minimum Payment	Payment Due
<b>\$516.87</b>	<b>\$35.00</b>	<b>08/25/2024</b>


**Your Account Summary**

Previous Balance	\$160.89
Payments	-\$160.89
Other Credits	\$0.00
Purchases	\$516.87
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$516.87</b>
Statement Closing Date	07/26/24
Days in Billing Cycle	29
Total Credit Limit	\$10,000.00
Available Credit	\$9,483.00
Cash Limit	\$2,000.00
Available Cash	\$2,000.00

**Your Payment Information**

New Balance	\$516.87
Minimum Payment Due	\$35.00
Past Due Amount	\$0.00
<b>Payment Due Date</b>	<b>08/25/2024</b>

**Manage your business expenses with convenient online access.**



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

**Log in today to explore all the online possibilities!**

Issued by First National Bank of Omaha (FNBO®).

Please read entire statement for additional important information about your account.



Account Number XXXX-XXXX-XXXX-2396		
New Balance	Minimum Payment	Payment Due
<b>\$516.87</b>	<b>\$35.00</b>	<b>08/25/2024</b>

Amount Enclosed: \$

Make checks payable to FNBO or pay online at card.fnbo.com.

SELKIRKS PEND OREILLE TRA  
 DONNA M GRIFFIN  
 31656 HIGHWAY 200  
 PONDERAY ID 83852-9500

FNBO  
 P.O. Box 2818  
 Omaha, NE 68103-2818

Change of Address? If yes, please complete the reverse side of the form.

4988656260672396 000000003500 000000051687

**Payment Requirements:** Payments must be (1) accompanied by the bottom portion of the first page of this billing statement, (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment, (3) made only by one check or money order with the account number listed thereon if your payment is made by mail, (4) made in U.S. Dollars, and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

**Credit Limits:** Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

**Errors, Questions and Charges Not Recognized:**

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

**Liability for Unauthorized Use:** If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

**Information Provided to Credit Bureaus:** Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.

SMBUS/ESCOM

To ensure accuracy, please print clearly using uppercase letters and numbers only.  
Please do not use red ink, a gel pen or pencil.

Cardholders can change their address and add contact information online.

### Change of Address, Phone or Email

Address _____	Home Phone _____
Apt/Bldg # _____	Work Phone _____
City _____	Cell Phone _____
State, ZIP _____	Email Address _____

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.



**SELKIRKS PEND OREILLE TRA**  
 Account number ending in 2396  
 Transactions for billing cycle ending 07/26/24

**CURRENT POINT BALANCE**

**35,961**

You earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent). 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Point activity summary for the period covered by this statement:

- 461 Regular points earned this month
- 280 Business Expense points earned this month
  - 0 Gas and Dining points earned this month
  - 0 Bonus points earned this month
- 741 Total points earned this month
- 0 Points redeemed this month
- 35,961 Current point balance

Points that will be expiring on your next statement closing date.....0

Keep using your card to increase your rewards total. The more you purchase, the more rewards you earn!

**Review your Reward Terms and Conditions for details including earning, redemption, expiration, or forfeiture.**

167

**TRANSACTION DETAIL**

**Transactions**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
07-01	07-02	24803944184920005380139 7	GOOGLE*GSUITE SPOTBUS. CC GOOGLE.COM CA	\$43.20
07-03	07-05	24445004186400315905615	WM SUPERCENTER #2485 PONDERAY ID	\$71.20
07-03	07-05	24231684186019165632587	HABOR FREIGHT TOOLS3145 PONDERAY ID	\$10.68
07-12	07-12	74418004194027555077926	PAYMENT - THANK YOU	\$160.89 CR
07-13	07-15	24011344195000065383741 2	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$15.99
07-17	07-19	24164074200105442061380	STAPLES 00105726 PONDERAY ID	\$39.99
07-17	07-19	24943014200010198432971	THE HOME DEPOT #1810 PONDERAY ID	\$51.67
07-18	07-19	24291284201000000335849	GENE'S ALIGNMENT, LLC SPOKANE VALLE WA	\$217.80
07-23	07-23	24692164205108913309200 7	AMAZON MKTPL*RJ26X2HX2 Amzn.com/bill WA	\$66.34

**Fees Charged**

**Total Fees for this period**

**\$0.00**

**Interest Charged**

- Interest Charge on Purchases \$0.00
- Interest Charge on Cash Advances \$0.00
- Interest Charge on Balance Transfers \$0.00
- Total Interest for this Period \$0.00**

**Charge Summary** Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	25.24% (v)	NA	\$302.59	29	\$0.00
Cash Advance	30.49% (v)	NA	\$0.00	29	\$0.00

**2024 Total Year-to-Date**

Total Fees Charged in 2024	\$0.00
Total Interest Charged in 2024	\$0.00

**Contact Information**

**Contact us online**  
card.fnbo.com

**Talk To Us**  
800-819-4249  
We accept calls made through relay services (dial 711)

**Mail Payments To**  
FNBO  
P.O. Box 2818  
Omaha, NE 68103-2818

**Important Information Regarding Your Account**

**SERVICEMEMBERS CIVIL RELIEF ACT (SCRA)**

If you are an **active duty member of the United States Military**, you may be eligible for additional benefits on your account(s) under the Servicemembers Civil Relief Act (SCRA).

For additional information regarding SCRA benefits, please call 855-868-8446 or log in to the website listed on the front of your statement and click 'Resources' for more information.

**Website changes to improve the experience.**

We are excited to announce enhancements to your account management experience at [card.fnbo.com](http://card.fnbo.com).



Updated features include:

- Simplified design and functionality
- Easy access to key features
- Improved navigation
- Seamless experience for mobile and desktop
- Enhanced search and filter

**Not enrolled in online account management?**

Enroll online at [card.fnbo.com](http://card.fnbo.com) for 24/7 account access.

(Account guarantor or program administrator must enroll online prior to additional cardholder online enrollment).



**Selkirks - Pend Oreille Transit Authority**  
31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)  
31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)  
208-263-3774

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## SPOT Agenda Item Summaries

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Meeting Date:	August 15, 2024
Agenda Item:	7a.
From:	Donna Griffin
Topic:	Public Transportation Summit September 24-26, 2024
Background:	Review attached document with the agenda. Consider attending and inviting SPOT Stakeholders. Note the Public Transportation Award Dinner as well.
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Meeting Date:	August 15, 2024
Agenda Item:	7b.
From:	Donna Griffin
Topic:	Ponderay Neighbor Day
Background:	SPOT has a vendor space at the Ponderay Neighbor Day event taking place on Saturday, September 14, 2024. SPOT may possibly provide transportation too.
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Meeting Date:	August 15, 2024
Agenda Item:	7c.
From:	Wendy Trumble
Topic:	Add/alter fixed route stop locations
Background:	We received requests to consider adding a stop in Kootenai at Second and Boise, and to add a sign/alter the location of the stop at the Ponderay Post Office.

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Meeting Date: August 15, 2024

Agenda Item: 7d.

From: Donna Griffin

Topic: Fixed Routes Discussion

Background: Consider fixed route services, explore options, timelines and buses.

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Meeting Date: August 15, 2024

Agenda Item: 7e.

From: Donna Griffin

Topic: Budget review and projections  
a. Local contribution requests

Background: Review, consider and discuss budget information and approve the proposed 2024-2025 budget.

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Meeting Date: August 15, 2024

Agenda Item: 7f.

From: Donna Griffin

Topic: Proposed 2024-2025 Budget  
a. Public notice posting

Background: Finalize the budget information to be posted and published for approval through the public hearing process.

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Meeting Date: August 15, 2024

Agenda Item: 7g.

From: Donna Griffin

Topic: Financial considerations

Background: Financial discussion and considerations.

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# Boundary County SPOT Ridership July 2024

DATE	MON	TUE	WED	Bonner County THURS	w/ Moyie FRI	TOTAL
7/1/2024	0	10	6	0	17	33
7/7/2024	0	9	19	21	14	63
7/14/2024	0	15	7	7	12	41
7/21/2024	0	7	11	11	7	36
7/28/2024	0	5	13	0	0	18
July Total	0	46	56	39	50	191

**Bonnerr's Ferry to Sandpoint = 39**

**Local 46+56+50 = 152**

**Total 191**

DATE	Sunset	Rest	County	Moyie	Tues, Wed, Fri Seniors	Thursday Bonner County Seniors	Wed Food Bank Boxes	Senior Totals
7/1/2024	0	0	2	14	28	0	10	28
7/7/2024	0	0	2	14	36	17	10	53
7/14/2024	0	0	2	8	26	7	12	33
7/21/2024	0	0	2	10	16	11	12	27
7/28/2024	0	0	0	0	13	0	11	13
July Totals	0	0	8	46	119	35	55	154

## **SPOT Ridership**

<b>2024</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
24-Jan	6,304	474	153	20,659	27,590
24-Feb	6,378	569	170	20,925	28,042
24-March	5,961	580	232	15,169	21,942
24-April	4,657	667	200	3,807	9,331
24-May	4,454	621	237	0	5,312
24-June	4,014	668	198	0	4,880
24-July	5,851	587	191	338	6,967
<b>2024 Total</b>	<b>37,6199</b>	<b>4,166</b>	<b>1,381</b>	<b>60,898</b>	<b>104,064</b>

<b>2023</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
23-Jan	4672	563	230	22489	27954
23-Feb	4200	509	204	19502	24415
23-March	4835	600	261	19601	25297
23 April	4197	477	152	4612	9438
23 May	4489	548	139	0	5176
23 June	4199	565	190	0	4,954
23 July	5986	489	129	628	7232
23 August	6820	536	216	0	7572
23 September	4231	547	149	2810	7737
23 October	4185	511	152	0	4848
23 November	4079	565	145	1214	6003
23 December	5558	434	137	15,078	21207
<b>2023 TOTAL</b>	<b>57,451</b>	<b>6,344</b>	<b>2,104</b>	<b>85,934</b>	<b>151,833</b>

<b>2022</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
22-Jan	3986	365	136	20650	25137
22-Feb	3795	447	187	16777	21206
22-Mar	4399	538	277	12794	18008
22-Apr	3639	482	189	3470	7780
22-May	3752	467	191		4410
22-Jun	3827	588	185		4600
22-Jul	4417	480	202	494	5593
22-Aug	5132	596	217		5945
22-Sep	3888	545	223	2419	7075
22-Oct	4027	509	179		4715
22-Nov	3577	498	195	1815	6085
22-Dec	3776	478	237	21208	25699
<b>2022 TOTAL</b>	<b>48,215</b>	<b>5,993</b>	<b>2,418</b>	<b>79,627</b>	<b>136, 253</b>

<b>2021</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
January	3334	270	111	9300	13015
February	3278	311	96	7894	11579
March	4345	414	111	6715	11585
April	3513	331	97	1531	5472
May	3949	299	69		4317
June	3782	375	119		4276
July	4420	388	169	524	5501
August	3965	460	139		4564
September	3392	459	123	3382	7356

## **SPOT Ridership**

<i>2021 TOTAL</i>	<i>44,800</i>	<i>4,562</i>	<i>1,680</i>	<i>44,321</i>	<i>95,363</i>
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## 2024 Public Transportation Summit

### All Aboard! Public Transportation Takes Us There: Economy, Environment, Energy, Quality of Life

September 24 - 26, 2024 · Best Western Plus Coeur d'Alene Inn

YOU ARE CORDIALLY INVITED TO ATTEND THE 2024 PUBLIC TRANSPORTATION SUMMIT! Check back often for updates!

The annual Public Transportation Summit takes place as a means to promote coordination with agencies, local stakeholders, and organizations. The Idaho Transportation Department Public Transportation (ITD-PT) Office has put together a month long series of technical assistance, training, workshops and peer to peer networking opportunities. The summit's strategic agenda is designed to help facilitate and encourage thought-provoking topics that will maximize efficiency and offer unique insight into present and future challenges facing public transportation in Idaho.

This FREE conference will provide excellent training opportunities as well as lunch on Tuesday, Wednesday and Thursday along with refreshments throughout the day. We encourage you to register early using the button above to reserve your spot.

There is a limited block of rooms set aside at The Best Western Plus in Coeur d'Alene. Reservations can be made by calling the hotel directly at 208 765-3200 and ask for the "Public Transportation Summit" group rate. This block rate is only available until 09/10/2024. After this date, the hotel may or may not honor the group rate.

Please note that all travel accommodations are the responsibility of the registrant. Rural Transportation Assistance Program (RTAP) funds will be available to support eligible travel accommodations. Please submit RTAP Application to Shauna Miller, RTAP Program Manager at [Shauna.Miller@itd.idaho.gov](mailto:Shauna.Miller@itd.idaho.gov).

## 2024 Public Transportation Summit

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### Agenda

#### **Tuesday, September 24**

8:00 AM - 9:00 AM	Registration & Check In
9:00 AM - 10:00 AM	Welcome & Kick Off
10:30 AM - 11:30 AM	Data Showcase
11:30 AM - 12:00 PM	Lunch
12:00 PM - 1:00 PM	<a href="#">Harnessing the Forces of Change to Drive the Success of Public Transit</a>
1:15 PM - 2:30 PM	Economic Panel
3:00 PM - 4:00 PM	This is What We Could Be
4:00 PM - 5:00 PM	Messages from DC
5:00 PM - 9:00 PM	Public Transportation Award Dinner

#### **Wednesday, September 25**

8:00 AM - 9:00 AM	Registration & Check In
9:00 AM - 9:15 AM	Welcome & Kick Off
9:15 AM - 10:15 AM	PTAC Roundtables
11:00 AM - 12:00 PM	<a href="#">Trends in Cannabis Use</a>
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:30 PM	Keynote - Think Again: The Power of Knowing What You Don't Know
1:30 PM - 2:30 PM	<a href="#">Human Trafficking Awareness</a>
3:00 PM - 4:00 PM	Electric Bus Panel
4:00 PM - 4:30 PM	Daily Wrap Up

#### **Thursday, September 26**

8:00 AM - 9:00 AM	Registration & Check In
9:00 AM - 9:15 AM	Welcome & Kick Off
9:15 AM - 10:15 AM	How to Purchase a Bus
10:45 AM - 12:00 PM	Microtransit
12:00 PM - 1:00 PM	Networking Lunch
1:30 PM - 4:00 PM	Public Transportation Advisory Committee (PTAC) Meeting
4:00 PM - 4:30 PM	Conference Close