



**Selkirks - Pend Oreille Transit Authority**  
31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)  
31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)  
**208-263-3774**

---

**Public Notice of *Regular Board Meeting***

---

11:00 am, Thursday, November 21, 2024  
SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID  
Zoom Meeting ID: 812 2523 0356  
Passcode: 048119

## Agenda

1. Call to Order and Roll Call
2. Public comment period for items not on the agenda (including questions from the press)
3. Approval of Minutes
  - a. Action Item: Approve Minutes of the October 15, 2024, SPOT Board meeting.
4. Financial Reports
  - a. Action Item: Accept Financial Reports for October 2024
  - b. Action Item: Approve Payment of Prepaid Bills and Outstanding Bills
5. Staff Reports
  - a. Ridership
  - b. Operations
6. Committee Reports
  - a. Boundary County Service Development Committee
  - b. Finance Committee
  - c. Safety Advisory Committee
7. Action and Discussion Items:
  - a. Action/discussion Item: Consider Independent Contractor Agreement Schweitzer Route
  - b. Action/discussion Item: Bench donation – Community Assistance League
  - c. Action/discussion Item: Consider driver wages
  - d. Action/discussion Item: Consider Christmas bonus for employees
  - e. Action/discussion Item: Match funding ideas and considerations
  - f. Action Item: Financial considerations
8. Comments from the Chair and Board Members
9. Adjournment

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.

**PUBLIC HEARING AND MEETING MINUTES  
SPOT**



**SELKIRK PEND OREILLE TRANSIT  
October 17, 2024**

**Nancy Lewis CALLED THE MEETING TO ORDER AT 11:00 A.M.**

**PRESENT:** Clif Warren, Colleen Culwell, Donna Griffin, Gary Kunzeman, Nancy Lewis, Wendy Trumble, Zale Palmer

**Absent:** Ron Smith, Wally Cossairt

**Motion to amend the agenda pursuant to Idaho code section 74-204 to move action item 8.a. to after discussion of agenda item 8.b.b. Clif Warren/ Zale Palmer. All in favor. Approved.**

**Public Comment Period:** No comments.

**MINUTES:** Approve minutes of the September 19, 2024 regular meeting and public hearing as submitted.

**Motion to approve the minutes of the September 19, 2024 regular meeting and public hearing as submitted. Zale Palmer/ Gary Kunzeman . All in favor. Approved**

**FINANCIAL REPORTS:**

Approve September 2024 financial reports.

Approve payment of prepaid bills and outstanding bills.

**Motion to approve September 2024 financial reports and also approve payment of prepaid bills and outstanding bills. Zale Palmer/ Clif Warren. All in favor. Approved**

**STAFF REPORTS:**

**Ridership:** Donna Griffin reported that fixed route ridership is looking good for the year. Might end up with around 60,000 rides. Para Transit ridership numbers are also good. The busiest days are shifting, making scheduling a challenge. Boundary County ridership continues to be good.

**Operations:** Donna Griffin reported that Shoshone County decided to bring the Silver Express operations inhouse for now. Wendy and Kevin have worked hard to ensure buses are kept running and keeping repair costs as low as possible. Still working on route alternatives due to road construction and match issues. ITD is still working on getting the titles changed on the buses to be disposed of. Donna is contacting assisted living places – we can record an in-kind match whenever they provide transportation inhouse for any of our clients. Will record using the calculated average cost per ride. Donna to develop a reporting form for them to use. The Public Transit Summit had great sessions and was very informative. SPOT received a number of awards. It was a good opportunity to network with other providers.

**COMMITTEE REPORTS:**

**A. Boundary County Service Development Committee:** Donna reported the committee will now meet every other month instead of monthly. There will be a change in members with Wally leaving.

- B. **Finance Committee:** Zale reported the financial reports for September were reviewed and approved. The Committee discussed the match invoices. The new buses will not be arriving until February 2025, so decided to place funds back into a short-term CD. The procurement policy needs to be updated.
- C. **Safety Advisory Committee:** Wendy is getting some complaints about the route change in Kootenai. One driver was caught speeding and was given a verbal warning. She reminded all drivers of the slower speeds in the Kootenai and Ponderay residential areas. The changes made to the green route have helped improve the timeliness and safety of the route.

**ACTION & DISCUSSION ITEMS:**

**B. Action Item: Approve budget items 2024-2025**

- a. **DOT Medical Certificates** – This item was not budgeted. Expect an annual cost of around \$2,600. Donna feels that the driver testing costs will come in under budget.

**Motion to authorize SPOT to pay for DOT medical exams/certifications. Zale Palmer/ Clif Warren. All in favor. Approved.**

- b. **SPOT staff wages** – The published annual COLA adjustment is 3.2%. Donna proposes to give drivers an increase of \$0.75-\$1.00 per hour. She anticipates this will cost an additional \$15,000 per year, based on 757 hours per pay period and average driver hourly rate of \$21.48 with hazard pay. After much discussion it was decided to determine the proposed increases on a per-employee basis. Colleen to prepare the calculations for the next meeting.

**Tabled. No action taken.**

- A. **Motion to enter into Executive Session pursuant to Idaho Code 74-206 1(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Clif Warren/ Zale Palmer.**

**No action taken.**

**B. Action Item: Approve budget items 2024-2025**

**SPOT staff wages – Motion to change Wendy’s pay to salaried rate of \$1,000 per week and increase Donna’s pay by 3.2%, both effective October 1, 2024. Zale Palmer/ Clif Warren. All in favor. Approved.**

- c. **Consider grants (projects) expenditures – procurement.** – The current procurement policy dates back to 2013. ITD recommended that the policy be updated as part of their recent audit. Page 27 states that credit card purchases are not to exceed \$1,000. This is too low.

**Motion to increase the credit card charge pre-authorization up to \$5,000 per purchase. Zale Palmer/ Gary Kunzeman. All in favor. Approved.**

**C. Action Item: Dispose of bus 115.**

This bus no longer passes inspection and needs to be disposed of. VIN 1FDFE4FS3FDA14905, 2015 Elkhart ECII, 18 seats, 2 wheelchair positions, 333,295 miles, auto transmission, V10 engine, gas-fueled, poor condition. Reason for disposition is floor damage – rotted at wheelchair lift.

**Motion to declare Bus 115 as surplus inventory and dispose of it. Zale Palmer/ Nancy Lewis. All in favor. Approved.**

**D. Action item: Consider signature on Festival at Sandpoint Service Agreement.**

The Festival at Sandpoint has drafted a service agreement for the 2025 event and is requesting our signature along with adding them as additional insureds on the SPOT policy.

**Motion to authorize signing of the service agreement as presented. Zale Palmer/ Clif Warren. All in favor. Approved.**

**E. Action Item: Consider Schweitzer Fixed Route Service.**

Donna is still drafting the contract for the coming winter season. There was discussion that SPOT needs to consider keeping this service running due to the ridership numbers that are reported to ITD, which also relates to lower average costs. Not providing this service may impact future funding levels.

**No action taken.**

**F. Financial considerations –**

- a. **Certificate of Deposit** – Need to reinvest match funds due to delay in bus deliveries.

**Motion to invest \$100,000 in a 3-month Certificate of Deposit. Zale Palmer/ Gary Kunzeman. All in favor. Approved.**

- b. **2024/2025 match invoices** –

**Motion to prepare match invoices based on the amounts included in the approved budget with no requests for capital funds. Zale Palmer/ Gary Kunzeman. All in favor. Approved.**

**COMMENTS FROM THE CHAIR AND BOARD MEMBERS:** Clif Warren would like to see continued work on re-mapping the green and blue fixed routes to be mainly North – South with a transfer station. Clif also commented that he verified with ITD that we can discuss property acquisitions in general, as long as dollar amounts are not mentioned.

**Meeting adjourned 12:45 p.m.**

Selkirks-Pend Oreille Transit Authority  
Summarized Balance Sheet  
As of October 31, 2024

<b>ASSETS</b>	<b>Bonner County</b>	<b>Boundary County</b>	<b>Total</b>
<b>Current Assets</b>			
Checking/Savings	257,691.70	24,672.69	282,364.39
Accounts Receivable	187,890.00	19,500.00	207,390.00
Grant Funds Receivable	166,221.04	9,107.00	175,328.04
Total Other Current Assets	56,805.72	3,390.28	60,196.00
<b>Total Current Assets</b>	<b>668,608.46</b>	<b>56,669.97</b>	<b>725,278.43</b>
<b>Total Fixed Assets</b>	<b>1,460,947.78</b>	<b>72,360.37</b>	<b>1,533,308.15</b>
<b>TOTAL ASSETS</b>	<b>2,129,556.24</b>	<b>129,030.34</b>	<b>2,258,586.58</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
Current Liabilities	35,075.56	1,408.80	36,484.36
<b>Equity</b>	<b>2,094,480.68</b>	<b>127,621.54</b>	<b>2,222,102.22</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,129,556.24</b>	<b>129,030.34</b>	<b>2,258,586.58</b>

**Selkirks-Pend Oreille Transit Authority  
 Summary Profit & Loss Budget vs. Actual  
 October 2024**

	Bonner County		Boundary County		Mountain Route		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Total Income</b>	258,697.00	464,557.14	23,451.00	23,749.98	18,569.00	504.02	300,717.00	488,811.14
<b>Expenses:</b>								
<b>Administration</b>	16,286.23	14,182.02	771.88	1,101.03	1,017.65	546.47	18,075.76	15,829.52
<b>Operations</b>	39,173.49	50,264.96	3,075.39	3,293.90	32.52	0.00	42,281.40	53,558.86
<b>Preventative Maintenance</b>	9,143.63	7,470.41	633.77	904.53	19,140.47	0.00	28,917.87	8,374.94
<b>Total Expenses</b>	64,603.35	71,917.39	4,481.04	5,299.46	20,190.64	546.47	89,275.03	77,763.32
<b>Net Ordinary Income</b>	194,093.65	392,639.75	18,969.96	18,450.52	-1,621.64	-42.45	211,441.97	411,047.82
<b>Other Income/Expense</b>	-3,546.15	-252,785.74	0.00	0.00	0.00	0.00	-3,546.15	-252,785.74
<b>Net Income</b>	<b>190,547.50</b>	<b>139,854.01</b>	<b>18,969.96</b>	<b>18,450.52</b>	<b>-1,621.64</b>	<b>-42.45</b>	<b>207,895.82</b>	<b>158,262.08</b>

- -

**Selkirks-Pend Oreille Transit Authority**  
**Unpaid Bills Detail**  
**As of November 15, 2024**

Type	Date	Num	Open Balance
<b>D.R. Douglas Technologies, LLC</b>			
Bill	10/30/2024	24-095	50.00
Total D.R. Douglas Technologies, LLC			50.00
<b>Eagle Drug and Alcohol Testing LLC</b>			
Bill	10/31/2024	1011277	25.00
Total Eagle Drug and Alcohol Testing LLC			25.00
<b>Elite Tire &amp; Suspension</b>			
Bill	10/18/2024	144274	0.03
Total Elite Tire & Suspension			0.03
<b>Kenworth Sales</b>			
Bill	11/04/2024	4128	2,625.99
Total Kenworth Sales			2,625.99
<b>Lake City Law Group PLLC</b>			
Bill	10/31/2024	39503	840.00
Total Lake City Law Group PLLC			840.00
<b>Northern Lakes Chiropractic Clinic PC</b>			
Bill	10/25/2024	102524	175.00
Total Northern Lakes Chiropractic Clinic PC			175.00
<b>Shaky &amp; Co.</b>			
Bill	10/21/2024	682	434.75
Total Shaky & Co.			434.75
<b>SMS Automotive &amp; Marine Inc</b>			
Bill	10/02/2024	2644	283.50
Bill	10/17/2024	2696	235.13
Bill	10/23/2024	2711	235.13
Bill	11/06/2024	2746	235.13
Bill	11/07/2024	2748	328.88
Total SMS Automotive & Marine Inc			1,317.77
<b>TransLoc</b>			
Bill	10/13/2024	INV0000005033	2,226.00
Total TransLoc			2,226.00
<b>TOTAL</b>			<b>7,694.54</b>

# Selkirks-Pend Oreille Transit Authority

## Paid Bills Detail

As of October 26, 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Brown's Northside Machine &amp; Gear, Inc.</b>				
	Bill	10/21/2024	W 50620	315.00
	Bill	10/24/2024	W 50630	2,603.35
	Bill	10/24/2024	W 50699	157.50
Total Brown's Northside Machine & Gear, Inc.				<u>3,075.85</u>
<b>Coleman Oil</b>				
	Bill	10/13/2024	CP-0184047	1,583.23
	Bill	10/20/2024	CP-0186940	1,800.73
Total Coleman Oil				<u>3,383.96</u>
<b>Elite Tire &amp; Suspension</b>				
	Bill	10/18/2024	144274	310.03
Total Elite Tire & Suspension				<u>310.03</u>
<b>Gription Tire Pros</b>				
	Bill	10/03/2024	67889	200.00
Total Gription Tire Pros				<u>200.00</u>
<b>III-A Trust</b>				
	Bill	10/20/2024	205	2,222.00
Total III-A Trust				<u>2,222.00</u>
<b>KG&amp;T Septic, Inc.</b>				
	Bill	10/14/2024	47151	145.00
Total KG&T Septic, Inc.				<u>145.00</u>
<b>Mike White Ford of CDA</b>				
	Bill	10/16/2024	42597	2,113.11
Total Mike White Ford of CDA				<u>2,113.11</u>
<b>Napa Auto Parts</b>				
	Bill	02/22/2024	175109	47.31
	Bill	07/12/2024	192119	198.87
Total Napa Auto Parts				<u>246.18</u>
<b>Pressure Clean Services, Inc.</b>				
	Bill	10/12/2024	18052	160.00
Total Pressure Clean Services, Inc.				<u>160.00</u>
<b>Verizon Wireless</b>				
	Bill	10/13/2024	9976223413	206.97
Total Verizon Wireless				<u>206.97</u>
<b>Ziplay Fiber - BF</b>				
	Bill	10/13/2024		39.03
Total Ziplay Fiber - BF				<u>39.03</u>
<b>TOTAL</b>				<u><u><u>12,102.13</u></u></u>



# Selkirks-Pend Oreille Transit Authority

## Paid Bills Detail

As of November 14, 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Coleman Oil</b>				
	Bill	10/27/2024	CP-0187829	1,599.09
	Bill	10/31/2024	CP-0191621	1,035.39
	Bill	11/03/2024	CP-0193895	521.72
	Bill	11/10/2024	CP-0194715	<u>1,582.40</u>
Total Coleman Oil				4,738.60
<b>First Bankcard</b>				
	Bill	10/29/2024	statement balance	983.89
	Bill	11/11/2024	Addtl charges	<u>8,172.08</u>
Total First Bankcard				9,155.97
<b>KG&amp;T Septic, Inc.</b>				
	Bill	11/11/2024	47937	<u>145.00</u>
Total KG&T Septic, Inc.				145.00
<b>Mike White Ford of CDA</b>				
	Bill	10/31/2024	42892	157.87
	Bill	11/05/2024	42998	99.00
	Bill	11/11/2024	43077	<u>1,029.24</u>
Total Mike White Ford of CDA				1,286.11
<b>Mountain Ledgers</b>				
	Bill	10/31/2024	7781	<u>932.00</u>
Total Mountain Ledgers				932.00
<b>Napa Auto Parts</b>				
	Credit	11/08/2024	207754	-81.00
	Bill	11/05/2024	207294	51.48
	Bill	11/07/2024	207607	<u>483.44</u>
Total Napa Auto Parts				453.92
<b>Spokane Testing Solutions</b>				
	Bill	10/23/2024	17454	<u>60.00</u>
Total Spokane Testing Solutions				60.00
<b>State Insurance Fund</b>				
	Bill	09/30/2024	Audit adj 23/24	1,174.00
	Bill	11/01/2024	Installment #1	<u>3,233.00</u>
Total State Insurance Fund				4,407.00
<b>ZiPLY Fiber</b>				
	Bill	10/22/2024		<u>292.48</u>
Total ZiPLY Fiber				<u>292.48</u>
<b>TOTAL</b>				<u><u><b>21,471.08</b></u></u>



**SELKIRKS PEND OREILLE TRA**  
 Account number ending in 2396  
 For billing cycle ending 10/29/2024

New Balance	Minimum Payment	Payment Due
<b>\$983.89</b>	<b>\$35.00</b>	<b>11/25/2024</b>

**Your Account Summary**

Previous Balance	\$117.48
Payments	-\$117.48
Other Credits	\$0.00
Purchases	\$983.89
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$983.89</b>
Statement Closing Date	10/29/24
Days in Billing Cycle	32
Total Credit Limit	\$10,000.00
Available Credit	\$9,016.00
Cash Limit	\$2,000.00
Available Cash	\$2,000.00

**Your Payment Information**

New Balance	\$983.89
Minimum Payment Due	\$35.00
Past Due Amount	\$0.00
<b>Payment Due Date</b>	<b>11/25/2024</b>

**Manage your business expenses with convenient online access.**



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

**Log in today to explore all the online possibilities!**

Issued by First National Bank of Omaha (FNBO®).

Please read entire statement for additional important information about your account.



Account Number XXXX-XXXX-XXXX-2396

New Balance	Minimum Payment	Payment Due
<b>\$983.89</b>	<b>\$35.00</b>	<b>11/25/2024</b>

Amount Enclosed: \$

Make checks payable to FNBO or pay online at card.fnbo.com.

SELKIRKS PEND OREILLE TRA  
 DONNA M GRIFFIN  
 31656 HIGHWAY 200  
 PONDERAY ID 83852-9500

FNBO  
 P.O. Box 2818  
 Omaha, NE 68103-2818

Change of Address? If yes, please complete the reverse side of the form.

4988656260672396 000000003500 0000000098389

**Payment Requirements:** Payments must be (1) accompanied by the bottom portion of the first page of this billing statement, (2) received no later than 5:00 p.m. (Central Time) on the Payment Due Date at the location we have specified for receipt of your payment, (3) made only by one check or money order with the account number listed thereon if your payment is made by mail, (4) made in U.S. Dollars, and (5) sent in the enclosed envelope to the P.O. Box specified on the top of the front of this statement. If we accept a payment that does not comply with these requirements, there may be a delay in crediting your account, which may result in additional interest and fees. If your payment is returned unpaid by your bank for insufficient funds, we may re-present your check electronically. If you want to make a single payment on multiple accounts, please contact Commercial Card Customer Service for specific instructions.

**Credit Limits:** Only the "Cash Limit" portion of your Credit Limit is available for cash advances. "Available Credit" or "Available Cash" refers to the part of your Credit Limit or Cash Limit that was available as of this billing statement's closing date and may not reflect overlimit or credit balance amounts. We may raise or lower your Credit Limit and/or Cash Limit at any time and may restrict the amount that is available for Balance Transfers. After we credit a payment to your account, there may be a delay before it operates to restore your Available Credit or Available Cash. There may be a delay in restoring your Available Credit until we determine a payment is unlikely to be returned for insufficient funds or for some other reason. If an individual Credit Limit has not been established for an account by the Company, its authorized representative or the account owner, the Credit Limit disclosed on statements for any such account may disclose an amount up to the Credit Limit of the Company's account (which may not accurately reflect the actual Credit Limit available for the Company's account).

**Errors, Questions and Charges Not Recognized:**

- Merchants may bill under different names and/or locations. If possible, verify the dollar amount to a sales receipt.
- When returning merchandise through the mail, always request a returned receipt.
- Be sure to obtain a cancellation number when canceling lodging reservations.
- Regarding problems with goods or services, first attempt to resolve with the merchant.

**Liability for Unauthorized Use:** If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should write to us immediately at P.O. Box 3696 Omaha, NE 68103-0696 or the facsimile number 402-602-6098 or call us at 1-800-688-7070. If we issue less than ten cards: (1) You will not be liable for any unauthorized use that occurs after you notify us; (2) You may, however, be liable for unauthorized use that occurs before your notice to us; and (3) In any case, your liability will not exceed \$50. If we issue ten or more cards, the Company, its authorized representative and/or the account owner shall be liable for any and all unauthorized use thereof.

**Information Provided to Credit Bureaus:** Information about your account is periodically provided to one or more credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report. If you think any information regarding you or your account is inaccurate, write to us on a separate sheet at: P.O. Box 3412, Omaha, NE 68103-0412.

SMBUS/ESCOM

To ensure accuracy, please print clearly using uppercase letters and numbers only.  
Please do not use red ink, a gel pen or pencil.

Cardholders can change their address and add contact information online.

### Change of Address, Phone or Email

Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
Apt/Bldg # \_\_\_\_\_ Work Phone \_\_\_\_\_  
City \_\_\_\_\_ Cell Phone \_\_\_\_\_  
State, ZIP \_\_\_\_\_ Email Address \_\_\_\_\_

If you have a Credit Card for business purposes, and are requesting an address change, we may request additional information.



**SELKIRKS PEND OREILLE TRA**  
 Account number ending in 2396  
 Transactions for billing cycle ending 10/29/24

**CURRENT POINT BALANCE**

**40,598**

You earn 5 points per \$1 spent on qualifying Business Expenses (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent). 2 points per \$1 spent on qualifying Gas and Dining Purchases (up to \$25,000 during a period of 12 billing cycles. After \$25,000, earn 1 point per \$1 spent); and 1 point per \$1 spent on other purchases.

Point activity summary for the period covered by this statement:

- 822 Regular points earned this month
- 815 Business Expense points earned this month
  - 0 Gas and Dining points earned this month
  - 0 Bonus points earned this month
- 1,637 Total points earned this month
- 0 Points redeemed this month
- 40,598 Current point balance

Points that will be expiring on your next statement closing date.....0

Keep using your card to increase your rewards total. The more you purchase, the more rewards you earn!

**Review your Reward Terms and Conditions for details including earning, redemption, expiration, or forfeiture.**

167

**TRANSACTION DETAIL**

**Transactions**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
09-26	09-30	24000974271400909051310 1	BEST WESTERN COEUR DAL COEUR D ALENE ID	\$333.90
10-01	10-02	24803944276920005246610 2	GOOGLE*GSUITE SPOTBUS. CC GOOGLE.COM CA	\$43.20
10-02	10-03	24692164276107133265444 7	AMZN Mktp US*G42T15G43 Amzn.com/bill WA	\$17.50
10-03	10-04	24692164277107697476311 7	Amazon.com*NH47V8KG3 Amzn.com/bill WA	\$16.98
10-11	10-15	24692164286105630394434 2	HP *INSTANT INK 855-785-2777 CA	\$58.84
10-13	10-15	24011344287000089955135 2	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$15.99
10-16	10-16	74418004290027555117295	PAYMENT - THANK YOU	\$117.48 CR
10-16	10-17	24036294290742398459928 7	VISTAPRINT 866-207-4955 MA	\$108.77
10-17	10-18	24204294291001304015075 2	Microsoft*Microsoft 365 P 425-6816830 WA	\$69.99
10-18	10-21	24943014293010207393261	THE HOME DEPOT #1810 PONDERAY ID	\$43.68
10-21	10-22	24717054295272953133949 7	HSI EMERGENCY CARE SOLUTI 800-4473177 OR	\$66.25
10-23	10-25	24164074298105442064833	STAPLES 00105726 PONDERAY ID	\$87.98
10-25	10-28	24692164300105116171688 7	AMZN Mktp US*9H0S168J3 Amzn.com/bill WA	\$90.85
10-26	10-28	24692164300105282176966 7	AMZN Mktp US*J323O7673 Amzn.com/bill WA	\$12.99

**Transactions**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
10-27	10-28	24692164301106303140394 7	AMZN Mktp US*X46J415U3 Amzn.com/bill WA	\$16.97

**Fees Charged****Total Fees for this period****\$0.00****Interest Charged**

Interest Charge on Purchases

\$0.00

Interest Charge on Cash Advances

\$0.00

Interest Charge on Balance Transfers

\$0.00

**Total Interest for this Period****\$0.00****Charge Summary** Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	25.24% (v)	NA	\$665.94	32	\$0.00
Cash Advance	30.49% (v)	NA	\$0.00	32	\$0.00

**2024 Total Year-to-Date**

Total Fees Charged in 2024

\$0.00

Total Interest Charged in 2024

\$0.00

**Contact Information**

**Contact us online**  
card.fnbo.com

**Talk To Us**  
800-819-4249  
We accept calls made through  
relay services (dial 711)

**Mail Payments To**  
FNBO  
P.O. Box 2818  
Omaha, NE 68103-2818



**Selkirks - Pend Oreille Transit Authority**  
31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)  
31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)  
**208-263-3774**

---

## SPOT Agenda Item Summaries

---

Meeting Date: November 21, 2024  
Agenda Item: 7a.  
From: Donna Griffin  
Topic: Consider Independent Contractor Agreement Schweitzer Route  
Background: Review and discuss the Schweitzer Mountain Route Agreement. Authorize Nancy Lewis, SPOT Bus Board Chair, and Donna Griffin to sign it.

---

Meeting Date: November 21, 2024  
Agenda Item: 7b.  
From: Donna Griffin  
Topic: Bench donation – Community Assistance League  
Background: The Community Assistance League has a bench that they are considering donating to SPOT Bus. Benches cost about \$ 1,400.00 to \$1,600.00 each.

---

Meeting Date: November 21, 2024  
Agenda Item: 7c.  
From: Donna Griffin  
Topic: Consider driver wages  
Background: Consider increasing staff pay as the COLA increased by 3.2%. Please consider increasing driver pay and maintenance worker pay.

---

Meeting Date: November 21, 2024  
Agenda Item: 7d.  
From: Donna Griffin  
Topic: Consider Christmas bonus for employees  
Background: Please consider a gift card for fuel or for Super1.

---

Meeting Date: November 21, 2024  
Agenda Item: 7e.  
From: Donna Griffin  
Topic: Match funding ideas and considerations  
Background: Consider advertising on buses, etc.

---

Meeting Date: November 21, 2024  
Agenda Item: 7f.  
From: Donna Griffin  
Topic: Financial considerations  
Background: Discuss financial considerations.

## **SPOT Ridership**

<b>2024</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
24-Jan	6,304	474	153	20,659	27,590
24-Feb	6,378	569	170	20,925	28,042
24-March	5,961	580	232	15,169	21,942
24-April	4,657	667	200	3,807	9,331
24-May	4,454	621	237	0	5,312
24-June	4,014	668	198	0	4,880
24-July	5,851	587	191	338	6,967
24-August	6,548	604	218	560	7,930
24-Sept	4,198	606	191	1,428	6,423
24-Oct	4,216	708	200	0	5,124
<b>2024 Total</b>	<b>52,581</b>	<b>6,084</b>	<b>1,990</b>	<b>62,886</b>	<b>123,541</b>

<b>2023</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
23-Jan	4672	563	230	22489	27954
23-Feb	4200	509	204	19502	24415
23-March	4835	600	261	19601	25297
23 April	4197	477	152	4612	9438
23 May	4489	548	139	0	5176
23 June	4199	565	190	0	4,954
23 July	5986	489	129	628	7232
23 August	6820	536	216	0	7572
23 September	4231	547	149	2810	7737
23 October	4185	511	152	0	4848
23 November	4079	565	145	1214	6003
23 December	5558	434	137	15,078	21207
<b>2023 TOTAL</b>	<b>57,451</b>	<b>6,344</b>	<b>2,104</b>	<b>85,934</b>	<b>151,833</b>

<b>2022</b>	Fixed	Para	Bonnors Ferry	Mountain Route	Total
22-Jan	3986	365	136	20650	25137
22-Feb	3795	447	187	16777	21206
22-Mar	4399	538	277	12794	18008
22-Apr	3639	482	189	3470	7780
22-May	3752	467	191		4410
22-Jun	3827	588	185		4600
22-Jul	4417	480	202	494	5593
22-Aug	5132	596	217		5945
22-Sep	3888	545	223	2419	7075
22-Oct	4027	509	179		4715
22-Nov	3577	498	195	1815	6085
22-Dec	3776	478	237	21208	25699
<b>2022 TOTAL</b>	<b>48,215</b>	<b>5,993</b>	<b>2,418</b>	<b>79,627</b>	<b>136, 253</b>



# Boundary County SPOT Ridership October 2024

DATE	MON	TUE	WED	Bonner County THURS	w/ Moyie FRI	TOTAL
10/1/2024	0	16	2	19	12	49
10/6/2024	0	15	2	19	8	44
10/13/2024	0	20	5	15	12	52
10/20/2024	0	12	3	0	14	29
10/27/2024	0	10	7	9	0	26
Oct. Total	0	73	19	62	46	200

**Bonnerr's Ferry to Sandpoint = 62**

**Local 73+19+46 = 138**

**Total 200**

DATE	Sunset	Rest	County	Moyie	Tues, Wed, Fri Seniors	Thursday Bonner County Seniors	Wed Food Bank Boxes	Senior Totals
10/1/2024	0	0	2	8	23	15	10	38
10/6/2024	0	0	0	8	23	19	10	42
10/13/2024	0	1	1	7	32	12	10	44
10/20/2024	0	0	2	8	15	0	10	15
10/27/2024	0	0	0	0	17	5	10	22
Oct. Totals	0	1	5	31	110	51	50	161

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>BLUE ROUTE</b>													
Kaniksu	182	207	204	199	170	164	178	245	222	195			1966
Spruce @ Boyer	106	96	97	66	84	84	72	92	96	124			917
Chestnut @ Ella	49	32	42	34	35	26	9	9	12	29			277
Division @ Spruce	280	250	232	152	111	121	104	131	133	174			1688
Division @ Main	57	47	65	55	49	34	23	13	23	18			384
Division @ Oak (Library)	276	306	288	257	289	207	217	259	291	240			2630
Pine @ Division	120	102	123	125	69	69	99	71	86	51			915
Pine @ Ella	46	55	61	43	34	44	59	59	46	39			486
Pine @ Boyer	63	42	56	51	29	38	51	72	74	69			545
Boyer @ Superior	42	51	34	37	32	45	46	33	48	71			439
Michigan @ Boyer	32	26	13	22	13	11	10	19	12	16			174
Michigan @ 4th	30	33	44	20	20	17	18	20	25	29			256
3rd. & Oak	181	270	257	178	176	175	218	223	187	190			2055
3rd. @ Alder (Hospital)	31	30	18	24	28	29	32	28	22	36			278
5th @ Larch	150	155	152	155	149	106	95	155	131	165			1413
Bonner Mall	196	229	185	162	157	153	210	233	169	205			1899
Triangle Drive -North	948	857	607	62	50	37	39	14	15	20			2649
Triangle Drive -South					0	6	17	14	17	26			80
Schralpenhaus					1	8	8	9	10	15			51
Walmart	508	444	499	413	455	417	425	449	363	311			4284
Farmhouse/Ruby	27	51	28	16	1	7	2	1	8	9			150
Sweet Lou's/Best West					6	5	3	9	8	14			45
Fairgrounds	61	75	72	87	95	87	110	115	99	127			928
Red Barn ON	919	816	596	79	0	0	6	8	10	2			2436
Sub-Total	4304	4174	3673	2237	2053	1890	2051	2281	2107	2175	0	0	26945
													26945

DATE 2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>GREEN ROUTE</b>													
1st & Sprague	270	281	309	397	383	277	282	296	280	299			3074
2nd & Humbird	0	0	0	0	0	0	0	0	0	5			5
All Seasons/McGhee	1	3	2	0	2	8	8	7	2	24			57
Ponderay City Hall	59	76	99	108	96	84	71	108	80	87			868
Moon Flower	42	36	24	25	36	54	41	52	20	35			365
Larkspur	80	90	96	140	118	126	98	99	100	126			1073
Walmart	254	275	280	277	284	285	286	273	240	200			2654
Schweitzer Plaza Dr <sup>(95)</sup>	35	33	12	8	21	20	7	12	16	11			175
Schweitzer Plaza Dr <sup>(Triangle Dr.)</sup>					1	14	32	30	37	66			180
Bonner Mall	169	193	168	170	149	197	200	200	243	181			1870
5th. & Larch	195	243	273	258	292	210	250	229	199	238			2387
3rd. & Alder (Hospital)	38	38	18	56	16	15	16	16	26	62			301
3rd. & Oak	182	210	207	220	223	213	253	235	105	5			1853
Church & 6th	54	60	84	68	68	63	52	95	67	71			682
Main & Florence	33	34	32	31	45	34	28	34	33	26			330
Main & Washington	33	32	38	44	41	33	31	17	22	23			314
Division & Oak (Library)	237	251	246	206	241	240	174	205	213	227			2240
Division & Lake	72	58	65	100	61	46	38	37	62	60			599
High School	136	155	190	192	200	101	42	54	224	191			1485
Ridley Village	81	69	81	72	90	77	85	95	73	66			789
Festival							1758	2110					3868
Dover 4th and Roosevelt	29	67	64	48	34	27	48	63	49	38			467
Sub-Total	2000	2204	2288	2420	2401	2124	3800	4267	2091	2041	0	0	25636
Total	6304	6378	5961	4657	4454	4014	5851	6548	4198	4216	0	0	52581

## Selkirks-Pend Oreille Transit Authority Employee Potential Pay Increase

Employee	Current Driver rate w/o hazard	Ave hours/week	Incremental Annual Cost		Estimated Annual Cost	
			\$.75 raise	\$1.00 raise	\$.75 raise	\$1.00 raise
Anderson, Arthur W	20.10	13.00	507	676	14,095	14,264
Black, Isaac S	20.55	35.00	1,365	1,820	38,766	39,221
Bryant, James E	20.40	12.00	468	624	13,198	13,354
Burke, Betty A	21.00	13.50	527	702	15,269	15,444
Cornwall, Thomas P	21.50	20.00	780	1,040	23,140	23,400
Cosby, Michael A	21.50	20.00	780	1,040	23,140	23,400
Hargadon, Gregory T	21.15	13.00	507	676	14,804	14,973
Hill, Deirdre F	20.10	4.00	156	208	4,337	4,389
Kelly, Kenneth A	19.10	4.00	156	208	4,129	4,181
O'Connor, Daniel R	21.10	14.00	546	728	15,907	16,089
Overbay, Mark C	20.55	25.00	975	1,300	27,690	28,015
Rickman, Kevin R	21.50	6.50	254	338	7,521	7,605
Tarr, Timothy L	19.65	4.00	156	208	4,243	4,295
Thompson, Daniel A	20.10	32.00	1,248	1,664	34,694	35,110
Tuttle, Thomas E	21.00	16.00	624	832	18,096	18,304
Waskosky, Gerald E	19.95	30.00	1,170	1,560	32,292	32,682
Ziemann, Julie M	21.50	30.00	1,170	1,560	34,710	35,100
			11,388	15,184	326,030	329,826

Budgeted Driver Payroll (including holiday, vacation) 316,227

Actual driver payroll 10/1/23-9/30/24 314,297.63

Actual driver hours 10/1/23-9/30/24 15,023.25

Average driver hourly rate w/o hazard pay 20.92 Budgeted @ \$21.0/hour