



**Selkirks - Pend Oreille Transit Authority**  
31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)  
31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)  
**208-263-377**

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**Public Notice of *Finance Committee* Meeting**

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10:00 a.m., Wednesday, December 18, 2024  
SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID 83852  
Zoom Meeting ID: 830 1152 5297  
Passcode: 574841

## Agenda

1. Call to Order and Roll Call
2. Action and Discussion Items:
  - a. Action Item: Approve Minutes of November 20, 2024, Finance Committee Meeting
  - b. Action Item: Review SPOT November 2024 Financial Statements
  - c. Action Item/discussion: Match funding ideas and considerations
  - d. Action Item/updates: Financial considerations
3. Adjourn

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.



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***Finance Committee Meeting Minutes – November 20, 2024***

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Present: Zale Palmer, Clif Warren, Colleen Culwell and Donna Griffin.

Zale called the meeting to order at 10:02 a.m.

Clif moved to approve the minutes of the October 16, 2024, Finance Committee meeting. Colleen seconded the motion. Passed, all in favor.

The October 2024 financial statements were reviewed. Clif questioned payroll expenses. Colleen noted that there was \$8,000 in October Hazard Pay that we will not use. The Committee discussed an option to use that for a driver wage increase. Clif also noted the expense for Communication equipment. That covered the cost of installing the brackets for the radios, not for the service. Clif moved to approve the October 2024 Financial Statements noting the Hazard pay discrepancy. Colleen seconded. Passed all in favor.

The committee discussed 2024 -2025 budget considerations. Regarding SPOT staffing considerations – wages, Donna originally requested \$.75 or \$1.00 increase per hour. Colleen confirmed that during the budget process no money was allocated for a driver wage increase. The committee worked through scenarios, including a raise of approximately 2.5% - in line with COLA. With the (over) budgeted Hazard Pay in October, the Committee decided to recommend, to the Board, that SPOT drivers receive an increase in line with 2.5%/approximately \$.50 per hour.

Regarding Match Funding Ideas and Considerations, options introduced included advertising on buses and on the website, donations such as benches. In the past, the Board did not want advertising on buses. Given that SPOT needs additional match for operations and capital projects, the Committee will entertain placing advertising on the rear of buses. Clif reiterated that we need to reach out to the assisted living facilities and ask them to provide ridership information for our riders so we can count their rides as match at the rate it costs us to provide rides.

Regarding other financial considerations, the Committee will recommend to the Board that each SPOT Driver receive a \$50.00 gift card for their Christmas bonus.

Clif made a motion to adjourn the meeting. It passed, all in favor.