



**Selkirks - Pend Oreille Transit Authority**  
**31656 HWY 200, Box 8 Ponderay, ID 83852 (mailing address)**  
**31656 HWY 200, Suite 102 Ponderay, ID 83852 (physical address)**  
**208-263-377**

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**Public Notice of *Finance Committee* Meeting**

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10:00 a.m., Wednesday, April 16, 2025  
SPOT Office, 31656 Hwy 200, Suite 102, Ponderay, ID 83852  
Zoom Meeting ID: 830 1152 5297  
Passcode: 574841

## **Agenda**

1. Call to Order and Roll Call
2. Action and Discussion Items:
  - a. Action Item: Approve Minutes of March 19, 2025, Finance Committee Meeting
  - b. Action Item: Consider Holidays (Personnel Policy) and the bus schedule
    - i. Easter Sunday driver compensation
  - c. Action Item: Review SPOT March 2025 Financial Statements
  - d. Action/Discussion/Consideration Item: 2025-2026 Budget Information
    - i. Requests and projections
  - e. Action Item/discussion: Advertising
  - f. Action Item/updates: Financial considerations
3. Adjourn

Note: Public information on agenda items is available from the SPOT office at 31656 Highway 200 Suite 102, Ponderay, ID or call (208) 263-3774. Any person needing special accommodation at the above noticed meeting should contact SPOT three days prior to the meeting at (208) 263-3774.



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***Finance Committee Meeting Minutes – March 19, 2025***

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Present: Zale Palmer, Colleen Culwell and Donna Griffin.

Zale called the meeting to order at 10:03 a.m.

Zale moved to approve the minutes of the February 19, 2025, Finance Committee meeting. Colleen seconded the motion. Passed, all in favor.

The February 2025 financial statements were reviewed. Total Preventative Maintenance to date slowed. Donna noted that total expenses to date are \$18,000.00 under budget but Preventative Maintenance is \$26,000.00 over. Boundary County is under budget by \$2,760.00. Bonner County is under budget \$19,618.00. Mountain expenses are over budget by \$3,460.00 with P.M as the significant factor which is over budget to date \$6,323.00. Colleen noted that we are waiting for reimbursement for expenses from two- and three-months past from 5311 and CARES. Donna reiterated that staff is working to keep mountain buses on the road. Preventative Maintenance is high for the Mountain buses, and we will incur expenses to address needed repairs at the end of the ski season. Zale moved to approve the February 2025 Financial Statements. It was seconded and it passed, all in favor.

The Committee discussed and considered the 2025-2026 budget information. The committee talked about the costs per ride and will discuss projections and costs with the SPOT Board's at the Thursday meeting. The committee will address the following projected requests to the SPOT Board for consideration: Sandpoint, Ponderay and Schweitzer \$100,000.00 ea., and a possible cost of living adjustment for Kootenai, Dover, Boundary County, Bonners Ferry and Moyie Springs.

The Finance Committee also discussed options for advertising on buses. An option for pricing may be based on square feet or linear feet. And provide definition about what space will be used for advertising on the side of the bus, or rear of the bus. Possible rate for a spot may be \$125.00 for a 12-inch spot.

Regarding other financial considerations. Donna provided information that a Schweitzer Mountain driver was driving a blue SPOT Bus when it went off the Schweitzer Mountain Road. More information will be shared.

Zale made a motion to adjourn the meeting. Colleen seconded and it passed, all in favor.